

**ROSE STATE COLLEGE
BOARD OF REGENTS
AND THE
BOARD OF TRUSTEES
FOR THE
TECHNICAL AREA EDUCATION DISTRICT**
6420 S.E. 15th Street
Midwest City, OK 73110
Learning Resources Center, Room 230

AGENDA

**Joint Regular Meeting, May 16, 2019, 11:30 a.m.
Chairman William H. Croak, Presiding**

As authorized by 70 O.S. § 4410 and 4423: This is a joint meeting of the Rose State College Board of Regents and the Board of Trustees for the Technical Area Education District. The Board members of each entity are comprised of the same individuals, but may be taking action in the capacity of a member of the Board of Regents for Rose State College, or in the capacity of a member of the Board of Trustees for the Technical Area Education District, or in both capacities. Therefore, the text box on each item of the Agenda will indicate whether the item is presented for consideration and possible action by the Board of Regents for Rose State College (“Regents’ Item”), by the Board of Trustees for the Technical Area Education District (“Trustees’ Item”), or by both entities (“Regents and Trustees Item”), and the action and votes will be recorded appropriately. In the event an item is not specified, then, unless expressly stated otherwise, the item shall be deemed to be presented to and acted upon by the Board of Regents for Rose State College and the Board of Trustees for the Technical Area Education District. On the agenda listing, the designations will be (R) for Regents’ Item; (T) for Trustees’ Item; and (R&T) for Regents and Trustees’ Item.

1. Call to Order – Chairman.

Regents will have an informal lunch at 11:00 a.m. but will not discuss the agenda, make any decisions, or vote. Normal start time for the public meeting will be 11:30 a.m.

2. Roll Call – Secretary.

3. Announcements/Introductions and Hearing of Delegations – President.

4. Communications of Interest PowerPoint Presentation – President.

5. Consent Agenda – Chairman.

Note: These routine items under the Consent Agenda can be approved by the Regents/Trustees by unanimous consent with one motion. If an item does not meet with the approval of all Regents/Trustees and they desire to discuss this item, then only that item will be removed and handled as a regular agenda item separate from those under the Consent Agenda.

- a. Minutes – Joint Regular Meeting of the Rose State College Board of Regents and Board of Trustees for the Rose State College Technical Area Education District – April 18, 2019. Page 5. (R&T)
- b. Purchases and/or contractual services of \$75,000 or more. Page 6. (R&T)
- c. Rose State College Financial Reports for March 2019. Page 7. (R)
- d. Rose State College Technical Area Education District Financial Reports for March 2019. Page 8. (T)
- e. Out-of-State Travel Requests. Page 9. (R&T)
- f. Personnel Actions. Page 10. (R&T)

Butts, Mr. Ryon
Chronister, Mr. Cody
Cobbs, Mr. Jonas
Hardiman, Ms. Mavia
Hommel-Miller, Ms. Kristin

Madden, Ms. Nickie
Nep, Ms. Victoria
Veitenheimer, Ms. Emily
Wolford, Mr. Jeffrey

6. Staff Reports – Informational Item.

- a. Report on Rose State College Foundation – Executive Director Cindy Mikeman. Page 11. (R&T)

7. Administrative Services – Executive Vice President.

- a. Request for approval to award a contract for Unarmed Campus Security Services subsequent to issue of RFP #19-02. Page 12. (T)
- b. Request for approval to award a contract for a vendor to provide the campus with exclusive beverage vending and beverage fountain service subsequent to issue of RFP #19-03. Page 13. (R&T)
- c. Request for approval to award a contract for Snack Vending subsequent to issue of RFP #19-04. Page 14. (R&T)

- d. Request acceptance of the Internal Audit Report for February 1, 2018, through January 31, 2019. Page 15. (R&T)

8. Possible Executive Session – Chairman. (No action to be taken)

The Board of Regents/Trustees may convene an executive session, as authorized by Title 25, O.S. §307(B)(1)(4), for the purposes of:

- a. *Discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer or employee, and*

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- b. *Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.* Page 16. (R&T)

9. Executive Session Action

Possible action(s) as discussed in the Executive Session. Page 17. (R&T)

10. President’s Report – President.

- a. Request for authorization to develop the FY 2020 budget to include an increase up to a maximum of \$5.75 per credit hour (5.0%) in tuition and an increase of \$.50 per credit hour for the dedicated student facility fee. Page 18. (R&T)
- b. Request for approval of the revised Campus Master Plan/Capital Outlay of Projects for FY 2020. Page 19. (R&T)
- c. Request approval of the renewal for year three of the five-year engagement agreement with Arledge and Associates, P.C., for independent auditing services of the College and the Technical Area Education District for Fiscal Year 2019. Page 20. (R&T)
- d. Approval of the annual agreements for Fiscal Year 2020 with 1) Civic Center Foundation and 2) Rose State College Foundation, Inc. Page 21. (R&T)
- e. Request approval to change name of the current “Remedial” course fee to “Developmental” course fee. Page 22. (R&T)

- f. Request for adoption of Resolution No. 19-04 supporting and celebrating Guy Henson on his accomplishments as City Manager and his upcoming retirement. Page 23. (R&T)
- g. Consideration of appointment of the Board Reorganization Committee. Page 24. (R&T)
- h. Distribution of revisions for the Rose State College *Policies and Procedures Manual, Fortieth Revision*, for action at the June 2019 meeting. Page 25. *Informational item.* (R&T)
- i. Report on meeting dates/items of interests. Page 26. *Informational item.* (R&T)

11. Regent/Trustee Comments – Chairman.

12. Chairman’s Comments – Chairman.

- 13. New Business:** Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of posting” of the Agenda. (R&T)

14. Adjournment.