

## **LIBRARY TECHNICAL ASSISTANT**

(Low Productivity Report—Spring 2017)

### **INTRODUCTION TO THE DISCIPLINE**

The Library Technical Assistant (LTA) Associate in Applied Sciences degree program prepares students to assume employment in a technical position in the library environment, public or private, or to assist in related areas such as government documents or research. The program also attracts students who are already employed in libraries and who wish to further their education and advance their careers by taking specialized classwork.

This program is offered completely online and is the only such program in the region. As libraries have seen their budgets cut from federal and state governments, they have increased their reliance on Library Technical Assistants. The classes in this program are offered once every two years and allow students to begin the program at any time. The uniqueness of this program is its greatest strength.

### **PROGRAM EFFECTIVENESS**

	2012	2013	2014	2015	2016	AVERAGE
# OF MAJORS	18	14	16	13	13	14.8

### **NUMBER OF GRADUATES (BY ACADEMIC YEAR):**

	2012	2013	2014	2015	2016	AVERAGE
# OF GRADS.	2	2	4	5	2	3

Although the number of majors and graduates appears low, the enrollment in the LTA courses meets the objective of offering courses to those who work or plan to work in a library setting and may not be seeking the degree.

### **NUMBER OF ENROLLMENTS IN LTA COURSES (BY ACADEMIC YEAR):**

	2012	2013	2014	2015	2016	AVERAGE
# OF ENROLLMENTS*	80	68	60	55	53	403.8

LTA classes are presented on a two-year cycle with two classes offered each semester. As can be seen from the table above, enrollment in the LTA classes is healthy. Students taking LTA classes are not necessarily pursuing the AAS degree. Many students already have baccalaureate degrees in other fields and do not need to complete the degree. Other students who take LTA coursework include individuals who already work in libraries or in similar areas and students with other majors who enroll in these classes for personal interest. Often, they are interested in eventually obtaining a Master's degree in library science. In addition, classes in this discipline can be used toward the Liberal Studies (AA) and Enterprise Development (AA) degrees. The classes in this program are not offered elsewhere in the state.

This program is low cost to the college as the only cost is for adjunct/lecturer pay. All classes are provided online, so no physical instructional materials are needed.

### **RECOMMENDATIONS:**

We recommend continuation of this program for a period of five years with the following plan based on the health of the classes offered and the uniqueness of the program.

We will increase the marketing of this program, since potential students may not know it exists. Working with the Marketing department, we will assess the most effective method to reach our target audience.

The Humanities Division advisor will perform an audit of students currently enrolled in LTA courses to encourage them to declare LTA as a major and to motivate these students to complete the degree.

**Oklahoma State Regents for Higher Education**  
**LOW PRODUCTIVITY PROGRAM REPORT**

**ROSE STATE COLLEGE**  
(Institution submitting request)

**LIBRARY TECHNICAL ASSISTANT AAS - 055**  
(Program name and State Regents' program code)

Provide a brief status report summarizing the program and explaining its failure to meet State Regents' (five-year average) minimum productivity requirements for graduates and/or headcount enrollment (*limit response to three pages*).

Provide the following information:

<b>Minimum Productivity Criteria:</b>		<b>Required</b>	<b>Achieved</b>
1.	Minimum number of majors enrolled ( <i>see State Regents' policy 3.7.5.B.3</i> )	17	14.8
2.	Minimum number of graduates ( <i>see State Regents' policy 3.7.5.B.3</i> )	5	3

External review completed?

Yes \_\_\_\_\_

No X \_\_\_\_\_

If yes, please provide a copy of the report.

Based on the institution's assessment and/or external review of the low-producing program, the institution requests:

\_\_\_\_\_ Deletion of the Program\* (if so, complete Request for Program Modification form and Program Deletion Form and attach);

\_\_\_\_\_ Suspension of the Program\* (if so, complete Request for Program Modification form and Program Suspension Form and attach);

**\*NOTE: Must have Governing Board approval.**

**OR**

X Continuation of the program (if so, **indicate the appropriate extension option below** and provide a brief explanation of the future plans for the program that will enable it to meet the productivity requirements, the time frame required to accomplish these plans, and the budget implications for continuation of the program. (*limit response to three pages*).

\_\_\_\_\_ 1. New Program

\_\_\_\_\_ 2. Liberal Arts and Sciences Program

\_\_\_\_\_ 3. Offline Program

\_\_\_\_\_ 4. Restructured Program

X 5. Special Purpose Program

\_\_\_\_\_ 6. Data Discrepancy

\_\_\_\_\_ 7. No Cost/Justifiable Cost Program