

ROSE STATE COLLEGE

STUDENT ORGANIZATION OF THE YEAR

All student-chartered organizations are eligible to compete for Student Organization of the Year. Inclusive dates for eligible events/activities to earn club points start the first day of the fall semester through the first Friday of April.

GENERAL GUIDELINES:

A designated number of points are awarded for participation in various events and activities during the fall and spring semesters. The Student Org. that accumulates the highest total number of points will be declared the winner and receive a cash prize. The 2nd place winners will also receive cash prizes. 1st Place: \$300 2nd Place: \$200. Winners will be announced at the Student Life Banquet in April. Organizations can know the number of points and place in the competition of their own group. No organization can know the number of points or place of another organization.

HOW TO CLAIM POINTS:

To claim and accumulate points for Student Org. of the Year, an official Points Form must be submitted through the formstack link within 14 days of each event or activity. **LATE SUBMISSIONS WILL NOT BE ACCEPTED.** When claiming points, a Member may only represent ONE ORGANIZATION per event or activity.

Students are responsible for submitting the correct number of points for an event or activity. The Office of Student Engagement reviews all submitted forms/points for accuracy; however, it is not the responsibility of Student Engagement to “guarantee” the correct number of points have been submitted. Any errors discovered by an organization must be reported to Student Engagement before the April deadline. Corrections after the deadline date will not be accepted. Students are encouraged to complete and submit point forms to learn valuable skills for becoming a successful leader. Please note that Advisors may assist with submitting the point forms, but we highly encourage students to take the lead.

POINT GUIDELINES:

A club charter or re-charter form list must be submitted, approved, and on file in the Office of Student Engagement before point forms may be submitted. The membership list should include the names, RSC student ID, phone number and email address of each member. Note: Club Members must be currently enrolled RSC students and actively involved in the club meetings and activities before they can be counted in any of the Club of the Year point categories. As new Members are added during the year, additions must be submitted and on file in the Student Engagement Office before the new Members can be counted in any of the points categories.

The Student Senate is not eligible to compete for Student Organization of the Year. However, the members of the Student Senate are eligible to participate in the contest as an official member of other organizations. Advisors cannot be claimed as a “member” for points in any category, only student members can be claimed for points.

POINTS/CATEGORY DETAILS:

Category	Point Value	Details
Club Charter Renewal	100 Points	Renewal must be submitted by the 3 rd Friday in September.
Club Informational Flyer	100 Points	Flyer must be submitted electronically to aborjas@rose.edu and pstramski@rose.edu by the 3 rd Flyer in September. Flyer must include contact information, club meeting times and location, and a brief explanation of your club and its purpose.
Club Meeting	50 Points <i>*Per Meeting</i>	CLUBS must attach a copy of the club minutes and sign-in roster of attending members at the meeting (maximum points of two (2) meetings per calendar month during the school year).
Student Organization Officer Retreat	100 – 200 Points	100 points eligible for the President’s attendance and 100 points for the Vice President’s attendance. If either officer is unable to attend, permission may be requested to substitute another Officer in his/her place (maximum 200 points for this one-time event).
Community Service Project	50 Points <i>*Per Member</i>	50 points total eligible per Member for volunteering a minimum of two (2) hours at each community service project (NOT 25 points for each hour). A Club Event Form must be submitted prior to the project and receive official approval from the Director of Student Engagement before clubs will be allowed to represent RSC as volunteers or claim points for this category. This category includes volunteering at events during #RaidersGiveBackWeek or at the RSC Atkinson House on N.E. 10th & Midwest Blvd. The Advisor must be present at these off-campus projects (maximum 500 points per year).

Conference or Workshop Off Campus	50 Points <i>*Per Member</i>	50 points eligible per each Member who attends an official district, state or national workshop or conference that represents the club's specific mission. The Advisor must be present at off-campus events. An official College Travel Form should be submitted through the proper channel for the Advisor and Members. A copy of the approved travel form, along with Student Organization Event Forms and other required documentation of the conference/workshop, must be submitted to Student Engagement at least 10 days prior to an in-state workshop/conference and 30 days prior to an out-of-state workshop/conference. Points cannot be claimed unless required form(s) has been submitted and approved (maximum 500 points per year).
Civic & Service Days	100 Points <i>*Per Member</i>	100 points eligible per member for attending the College's Constitution Day, Fresh Check Day, Higher Ed/OK Promise Days at the Capitol, Election Day, and /or Law Day celebration (maximum 700 points per year).
Big Event	300 Points	Clubs must oversee and participate in one project through the Big Event service day scheduled through the Office of Student Engagement.
Fundraising	5 Points <i>*Per \$1 Claimed</i>	5 points eligible for each \$1 Profit. Deduct cost of purchasing food or merchandise, etc. before claiming points. A Club Event Form must be submitted and approved prior to the fundraising event. See the RSC Student Handbook for other fundraising guidelines. For example, raffles, soliciting advertisement and door-to-door sale of items are not allowed. Fundraising profit should be deposited into the club account within two working days of the event, and a copy of the deposit receipt must be attached to the points form (maximum 1,500 points per year).
Global and Cultural Learning Passport Program	25 Points <i>*Per Member</i>	25 points eligible per member for attending any event listed in the GCL passport. Photos of passport stamps should be submitted with points form. Upon completion of all Passport requirements, an additional 100 points per member may be earned (maximum 1500 points per year). For more information on the passport program, please contact Lori Morrow or Sherri Mussatto at lmorrow@rose.edu or smussatto@rose.edu .
Holiday Lighting Attendee	100 Points <i>*Per Member</i>	100 points eligible per Member attending this event (maximum 1,000 points per year).
Center for Success Inclusion and Diversity Event	50 Points <i>*Per Member</i>	50 points eligible per Member attending this event (maximum 1,000 points per year). Events include all Student Success Workshops, as well as Multicultural and Intercultural events. Contact 733-7334 for additional information.
Student Engagement Sponsored Events	25 Points <i>*Per Member</i>	25 points eligible per member per event. (maximum 2,500 points per year). All events sponsored by the Office of Student Engagement will be notated on informational flyers. Contact 733-7371 for additional information.
Social Media Participation	100 Points <i>*Per Semester</i>	100 points eligible per semester for having an active social media. Active is defined as a minimum of 1 post per week. <i>Tip: If you would like the Office of Student Engagement's social media to share your post, please tag @rscengagement on Instagram or Rose State College Student Engagement on Facebook.</i>
Speaker at a Club Meeting	50 Points <i>*Per Meeting</i>	50 points eligible per meeting for having a speaker at a club meeting. To claim points, a Club Event Form must be submitted and approval received prior to the speaker's appearance. These points are in addition to regular meeting points (maximum 500 points per year).
Information Tables at Campus Special Events	200 Points <i>*Per Event</i>	200 points eligible for a club-sponsored table at campus sponsored special event. At least one member must be present at the booth for the entire event (maximum 1,000 points per year total for club-sponsored tables). Examples of such events: Raider Days, Howdy Rowdy Week, Fresh Check Day, and SpringFest. Fundraisers are allowed at club tables; however, points for profit must be claimed on a separate entry.
Student Senate Meeting	100 Points <i>*Per Meeting</i>	100 points eligible per meeting (points limited to one club member per meeting), but that member cannot also be a member of the Senate or be required to attend as a reporter, etc. More than one member is welcome and encouraged to attend the Student Senate meetings, but points are limited to one club member per meeting receiving points. Meetings are held Tuesday at 2:00 p.m. in the SU Room 121 (no yearly maximum).
Fine Arts and Athletic Events	25 Points <i>*Per Member</i>	25 points eligible per member per event. Events may include, but not limited to choral productions, drama productions, and athletics games. (maximum 2,500 points per year).

Other categories/events may be added during the year. Advisors/Officers will be notified via email. Please note the details for claiming points as they will vary.