



*Survey, Question, Read, Recite, Review*

*Applying the Steps of the*

**SQ3R**

*Process to*

*Textbooks*

*And*

*Other Print Materials*

# *SQ3R*

A classic approach to studying textbook reading assignments or information you must know well enough to teach to others.



# ***SURVEY***

**Time: 5-10 minutes**

**Purposes:**

- **To acquire an overview of the entire assignment**
- **To get interested in the reading material**

# ***SURVEY (cont.)***

## **Tasks**

- **Check out these items as you glance over the entire assignment or reading material:**
  - **Length**
  - **Source and date**
  - **Headings, subheadings**
  - **Pictures, graphs**
  - **Bold-faced print, words in italics or quotes**
  - **First , last paragraphs**

## *Tasks (cont.)*

- **Decide how you will study the reading material:**
  - **In parts or**
  - **As a whole**

# *QUESTION*

**Time: 10 minutes, maybe more**

**Purpose:**

- **To begin thinking about the subject matter**



## *QUESTION (cont.)*

### **Tasks:**

- **Study the questions at the end of a chapter (if this applies).**
  - **Write some of the questions down.. (the main part not multiple choice responses)**
  - **Use them as a study guide while reading the chapter.**

## *Tasks (cont.)*

- **Make your own questions:**
  - Convert headings or subheadings into questions.
  - Make questions about bold-faced words or phrases.
  - Use the question words asked by a journalist to help you form a question:
    - Who? When? Where?
    - What? Why? How?



# *READ*

**Time: unlimited**

**Purpose:**

- **To know the material very well for a test or presentation**



## *READ (cont.)*

### **Tasks:**

- **Complete the tasks of this step for each division of the lesson.**
- **Decide what is important and what is not.**
- **Highlight or underline main points.**
  - **Do not highlight whole sentences or paragraphs.**
  - **Focus on main subjects and verbs.**

## ***READ (cont.)***

### **Tasks (cont.):**

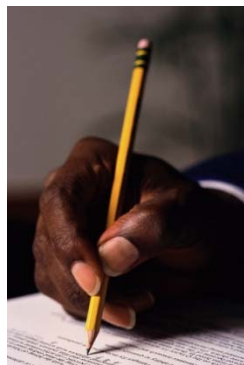
- **Make notes in the margins**
  - **Definition of terms**
  - **Answers to questions from question steps**
  - **Use one-word or phrase summary for a paragraph or groups of paragraphs**

# *RECITE*

**Time: unlimited**

**Purpose:**

- **To see if you understand the material**



## *RECITE (cont.)*

### **Tasks:**

- **Close your book and write down what you remember.**
- **Use one of three ways to summarize:**
  - Map or diagram
  - Outline
  - Paragraph
- **Use your one word or phrase summaries to guide you (if you remember them).**

## *Tasks (cont.)*

- Repeat process for each part of the lesson.
- Redo the READ step if you can not remember details.

# *REVIEW*

**Time: 30 minutes, maybe more**

- **It depends on how well you did the READ Step.**

**Purpose:**

- **To review the night before a test or presentation.**



## ***REVIEW (cont.)***

### **Tasks:**

- **Review your RECITE notes.**
- **Repeat the READ step if you can not remember anything.**

