



Financial Aid Office

6420 SE 15th St • Midwest City, OK 73110 • Student Services Building, Room 200
Phone: (405) 733-7424 • Fax: (405) 736-0359 • Email: finaid@rose.edu

2024-2025 Unusual Enrollment History

Student Name: _____ **RSC Student ID#:** _____

The U.S. Department of Education has selected your file for review due to a pattern of unusual enrollment history at colleges/educational institutions you have previously attended. Federal regulations dictate that we must ask you for additional information before determining your eligibility for Federal Student Aid.

Directions for Completing the Unusual Enrollment History Form

- 1) Log into the Federal Student Aid website at studentaid.gov , click on Aid Summary. View Grants and Loans breakdown. This information is necessary to complete this form.
- 2) Please list all educational institutions attended during the time frames listed on the back of this form. Using the studentaid.gov website, you will be able to view your Federal Financial Aid records associated with the schools you've attended. If you attended multiple schools during the indicated time frame, attach an additional page.
- 3) You must **attach an academic transcript or grade report from each educational institution attended**. You must submit an official academic transcript from each previously attended accredited college to the RSC Office of Admissions and Records if you have not already done so. Failure to report all colleges with attached transcripts/grade reports will result in denial of your request for Federal Financial Aid at RSC.
- 4) **Extenuating Circumstances**

* If you answered "No" to the Credit/Clock Hours Earned question for any of the schools you listed on the back of this form, **you must provide a typed detailed explanation of the special circumstance(s) that caused your failure to earn academic credit/hours at each school and provide third-party documentation to support your explanation.** This office will review your academic transcripts, explanation and documentation to determine your financial aid eligibility.

Please list all educational institutions attended during the time frames listed below. Using the studentaid.gov website, you will be able to view your Federal Financial Aid records associated with the schools you’ve attended. If you attended multiple schools during the indicated time frame, you may attach an additional page.

**** Please fill out in Blue or Black Ink only ****

| Name of School | Dates of Attendance | Credit/Clock Hours Earned? |
|----------------|---------------------|---|
| | 2020-2021 | <input type="radio"/> Yes <input type="radio"/> No* |
| | 2021-2022 | <input type="radio"/> Yes <input type="radio"/> No* |
| | 2022-2023 | <input type="radio"/> Yes <input type="radio"/> No* |
| | 2023-2024 | <input type="radio"/> Yes <input type="radio"/> No* |

* If you answered “No” to the Credit/Clock Hours Earned question for any of the schools you listed on the back of this form, **you must provide a typed detailed explanation of the special circumstance(s) that caused your failure to earn academic credit/hours at each school and provide third-party documentation to support your explanation.** This office will review your academic transcripts, explanation and documentation to determine your financial aid eligibility.

Certification and Signature

I certify that the information reported on this worksheet is complete and correct.

Student Signature: _____ Date: _____

WARNING: If you purposely give false or misleading information on this form, you may be fined, be sentenced to jail, or both.

RSC Financial Aid Office Use Only

Unusual Enrollment History approved: Yes _____ No _____

If needed, is documentation sufficient? Yes _____ No _____

If no, reason: _____

Reviewed By: _____ Date: _____