



# ROSE STATE COLLEGE

## Employee Request for Tuition Benefit

(Six Student Credit Hour Maximum per Semester)



Student/Employee Name: \_\_\_\_\_

Employee ID Number: \_\_\_\_\_

Fall 20\_\_\_\_ Spring 20\_\_\_\_ Summer 20\_\_\_\_

Course Prefix & Number	Class #	Course Name

Rose State College will pay 100% of the tuition for up to six credit hours per regular semester and six credit hours per summer semester for regular Rose State College employees (employed 50 percent or more). The tuition waiver can be renewed if the employee's academic record is in good standing.

**This benefit does not apply to workshops, audited courses, repeated courses, or non-credit courses.** Parking and identification fees are waived for employees, but employees are required to pay all other mandatory and special fees. **Students are responsible for paying these fees in accordance with the payment schedule printed in the Student Handbook and semester schedule books.**

I understand that *I will be required to provide to the Office of Admissions official transcripts from colleges and universities I have attended.* I understand and accept the terms of this fee waiver and have attached the following:

My enrollment schedule: ☐ Yes ☐ No

Academic record is in good standing: ☐ Yes ☐ No

My work schedule is: \_\_\_\_\_

(Classes should not interfere with work schedule)

\_\_\_\_\_  
Employee's Signature Date Supervisor's Signature Date

### REGISTRAR'S VERIFICATION:

Total credit hours eligible: \_\_\_\_\_ Meets Requirements: ☐ Yes ☐ No (Remarks on back)

\_\_\_\_\_  
Registrar's Signature Date

\_\_\_\_\_  
Vice President's/CIO's Signature Date

**APPROVAL:** Fees Waived \$ \_\_\_\_\_

\_\_\_\_\_  
Vice President for Business Affairs' Signature Date