

Financial Aid Office

6420 SE 15th St • Midwest City, OK 73110 • Student Services Building, Room 200

Phone: (405) 733-7424 • Fax: (405) 736-0359 • Email: finaid@rose.edu

2025-2026 Dependent Verification Worksheet

Student Name: _____

RSC Student ID #: _____

Your 2025-2026 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before awarding Federal Student Aid, we may ask you to confirm the information you and your parent(s) reported on your FAFSA. To verify that you provided correct information, the RSC Financial Aid Office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit all forms to the RSC Financial Aid Office. We may ask for additional information. If you have questions about verification, contact the RSC Financial Aid Office at (405) 733-7424; toll free at (866) 621-0987 or Email finaid@rose.edu.

****Please fill out in Blue or Black Ink only****

****Scanned or printed copies only, photos of completed forms will not be accepted****

A. Dependent Student's Information

Student's Last Name Student's First Name Student's M.I.

Student's Street Address (include apt. no.)

City State Zip Code

B. Dependent Student's Family Information

List below the people in the parents' family. Family size includes the following:

- The student
- The student's parents, (including a stepparent) even if the student is not living with them. Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family.
- The student's siblings if the following are true:
 - ✓ They live with the student's parents (or live apart because of college enrollment), they receive more than half of their support from the student's parents, and they will continue to receive more than half their support from the student's parents through June 30, 2026.
- Other persons if the following are true:
 - ✓ They live with the student's parents, they receive more than half of their support from the student's parents, and they will continue to receive more than half their support from the student's parents through June 30, 2026.
- Do not include any unborn children in the family size.

Full Name	Age	Relationship
		<i>Self</i>

If more space is needed, attach a separate page with your name and RSC Student ID at the top.

C. Income Verification - TAX FILERS

Important Note: The instructions below apply to the student and each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns for 2023 or had a change in marital status after December 31, 2023.

Instructions: Complete this section if the student and/or parents filed or will file a 2023 IRS income tax return(s). As part of federal student aid eligibility, the student and parents will be required to consent and approve sharing and importing income and tax information from the IRS to the FAFSA form, even if the attempt to obtain or use such data is ineffective. In other words, if the parents filed separate 2023 IRS income tax returns, both must provide consent and approval to share and import income and tax information from the IRS. In most cases, no further documentation is needed to verify 2023 income information that was transferred into the student's FAFSA using income and tax information directly from the IRS via the FUTURE ACT Data Exchange (FA-DDX).

Student

Parent

I successfully used the FUTURE ACT Data Exchange (FA- DXX) to import my 2023 U.S. income and tax information to my FAFSA.	My parent successfully used the FUTURE ACT Data Exchange (FA-DXX) to import their 2023 U.S. income and tax information to my FAFSA.
I did not use the FUTURE ACT Data Exchange (FA-DXX) to import my 2023 U.S. income and tax information to my FAFSA; <u>AND</u> I attached a copy of my 2023 IRS Tax Return Transcript(s) or a signed copy of the 2023 income tax return and applicable schedules. Please note the RSC Financial Aid Office cannot complete your verification until your 2023 tax information is received.	My parents did not use the FUTURE ACT Data Exchange (FA- DXX) to import their 2023 U.S. income and tax information to my FAFSA; <u>AND</u> My parents attached a copy of their 2023 IRS Tax Return Transcript or a signed copy of their 2023 income tax return and applicable schedules. Please note the RSC Financial Aid Office cannot complete the student's verification until parents 2023 tax information is received.

A 2023 IRS Tax Return Transcript may be obtained through:

Get Transcript by Mail – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and NOT the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.

Get Transcript Online – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and NOT the "Account Transcript." Follow the instructions to create an [ID.me](https://id.me) account if you do not already have one. If you need help creating an [ID.me](https://id.me) account or verifying your identity, visit the [ID.me](https://id.me) IRS Help Site.

Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.

Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.

D. Income Verification - NON TAX FILERS - check the box(es) below the student and/or parent will not file and are not required to file a 2023 income tax return with the IRS.

I did not and am not required to file a 2023 IRS Federal Tax Return and I will complete section D1 on page 3 of this form.	My parent did not and is not required to file a 2023 IRS Federal Tax Return and I will complete section D2 on page 3 of this form.
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D1. Tax Return Non-Filers – Student

Complete this section if you (the student) will not file and are not required to file a 2023 IRS Federal Tax Return.

More information about who is required to file a federal tax return can be found at www.irs.gov, IRS Publication 17. If you are required to file a 2023 return, but have not, you must file your return to be considered for Federal Student Aid.

Mark the box that applies (please only mark ONE) :

The student was not employed, did not have income earned from work in 2023 and is not required to file a 2023 IRS Federal Tax Return

The student was employed and earned income in 2023 but was not required to file a 2023 IRS Federal Tax Return.

- Please list below the names of all employers, the amount earned from each employer in 2023 and whether an IRS W-2 form is provided. You must attach copies of all 2023 IRS W-2 forms issued to the student by his/her employers.
- List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	2023 Amount Earned	IRS W-2 Attached?
	\$	
	\$	
	\$	
	\$	
	\$	

If more space is needed, attach a separate page with your name and RSC Student ID at the top.

D2. Tax Return Non-Filers – Parent

Complete this section if your parents will not file and are not required to file a 2023 IRS Federal Tax Return.

More information about who is required to file a federal tax return can be found at www.irs.gov, IRS Publication 17. If your parents are required to file a 2023 return, but have not, they must file their return for the student to be considered for Federal Student Aid.

Mark the box that applies (please only mark ONE):

My parent was not employed, did not have income earned from work in 2023 and was not required to file a 2023 IRS Federal Tax Return.

My parents were employed and earned income in 2023 but were not required to file a 2023 IRS Federal Tax Return.

- Please list below the names of all employers, the amount earned from each employer in 2023 and whether an IRS W-2 form is provided. You must attach copies of all 2023 IRS W-2 forms issued to the parents by their employers.
- List every employer even if the employer did not issue an IRS W-2 form.

Employer's Name	2023 Amount Earned	IRS W-2 Attached?
	\$	
	\$	
	\$	
	\$	
	\$	

If more space is needed, attach a separate page with your name and RSC Student ID at the top.

E. Certification and Signatures

Each person signing below certifies that all the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information on this form, you may be fined, sent to prison, or both.

Student Signature
Electronic Signatures will NOT be accepted.

Date

Parent Signature
Electronic Signatures will NOT be accepted.

Date