

**ROSE STATE COLLEGE
BOARD OF REGENTS
AND THE
BOARD OF TRUSTEES FOR THE
ROSE STATE COLLEGE
TECHNICAL AREA EDUCATION DISTRICT**
6420 S.E. 15th Street
Midwest City, OK 73110
Administration Building, Regents' Conference Room (Room 204)

AGENDA

**Joint Regular Meeting, January 22, 2026, 11:30 A.M.
Chairman William H. "Bill" Croak, Presiding**

As authorized by 70 O.S. § 4410 and 4423: This is a joint meeting of the Rose State College Board of Regents and the Rose State College Board of Trustees for the Technical Area Education District. This meeting is being held pursuant to the College's Policies and Procedures Manual and is being conducted in accordance with the Oklahoma Open Meeting Act. The Board members of each entity are comprised of the same individuals, but may be taking action as a member of the Board of Regents for Rose State College, or as a member of the Board of Trustees for the Technical Area Education District, or both. Therefore, the text box on each item of the Agenda will indicate whether the item is presented for consideration and possible action by the Board of Regents for Rose State College ("Regents' Item"), by the Board of Trustees for the Technical Area Education District ("Trustees' Item"), or by both entities ("Regents and Trustees Item"), and the action and votes will be recorded appropriately. In the event an item is not specified the item shall be deemed to be presented to and acted upon by the Board of Regents for Rose State College and the Board of Trustees for the Technical Area Education District. On the agenda listing, the designations will be (R) for Regents' Item; (T) for Trustees' Item; and (R&T) for Regents and Trustees' Item.

1. Call to Order – Chairman.

***Regents will have an informal lunch at 11:00 a.m. but will not discuss the agenda, make any decisions, or vote. Normal start time for the public meeting will be 11:30 a.m.*

2. Roll Call – Secretary.

3. Announcements/Introductions and Delegations – President.

4. Communications of Interest PowerPoint Presentation – President.

5. Consent Agenda – Chairman.

***Note:** These items are placed on the Consent Agenda so that Regents/Trustees by unanimous consent, can approve routine agenda items with one motion. If any item on the Consent Agenda does not meet with the approval of all Regents/Trustees and the Regents/Trustees desire to discuss the item, then that item only will be removed and handled as a regular agenda item.*

- a. Minutes – Joint Regular Meeting of the Rose State College Board of Regents and Board of Trustees for the Rose State College Technical Area Education District – December 4, 2025. Page 4. (R&T)
- b. Rose State College Financial Reports for November 2025. Page 5. (R)
- c. Rose State College Technical Area Education District Financial Reports for November 2025. Page 6. (T)
- d. Out-of-State Travel Requests. Page 7. (R&T)
- e. Personnel Actions. Page 8. (R&T)

Bachhofer, Ms. Jennifer
Bloomer, Ms. Alyssia
Brown, Mr. Jerrad
Brown, Ms. Shyre
Cowles, Ms. Delia
Hollis, Dr. Tammie
Hopkins, Ms. Katrina
Lemieux, Ms. Corissa

Massey, Ms. Faith
Miller, Ms. Rachel
Powell, Mr. Jason
Rossiter, Mr. Justin
Schaefer, Mr. Daniel
Self, Ms. Danielle
Watson, Ms. Marque

6. Staff Reports – Informational Items Only.

- a. Mid-Del Technology Center Report – Ms. Becki Foster, Assistant Superintendent of the Mid-Del Technology Center. Page 9. (R&T)

7. Administrative Services – Executive Vice President.

- a. Request approval to engage the services of Crawford and Associates for Internal Auditing Services for the Period of 1/1/2025 to 12/31/2025. Page 10. (R&T)
- b. Request approval to engage the services of Crawford and Associates for Financial Statement Consulting and Preparation Services for Fiscal Year 2026. Page 11. (R&T)
- c. Request for Approval to Execute a Network-as-a-Service Agreement and Related Network Security Software Purchase. Page 12. (R&T)

8. Executive Session – Chairman.

The Board of Regents/Trustees may convene an executive session, as authorized by Title 25 O.S. §307(B)(1), (3), an/or (4) for the purposes of:

- a. discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee;

Bachhofer, Ms. Jennifer
Bloomer, Ms. Alyssia
Brown, Mr. Jerrad
Brown, Ms. Shyre
Cowles, Ms. Delia
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Lemieux, Ms. Corissa

Massey, Ms. Faith
Miller, Ms. Rachel
Powell, Mr. Jason
Rossiter, Mr. Justin
Schaefer, Mr. Daniel
Self, Ms. Danielle
Watson, Ms. Marque

- b. discussing the purchase or appraisal of real property; and
- c. confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

Page 13. (R&T)

9. Possible Executive Session Action(s) – Chairman.

Possible action as discussed in Executive Session. Page 14. (R&T)

10. President’s Report – President.

- a. Report on meeting dates/items of interest. Page 15. *Informational item only.* (R&T)

11. Regents/Trustees Comments – Chairman.

- 12. New Business.** Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of posting” of the Agenda. (R&T)

13. Adjournment.

**JOINT MEETING OF THE
ROSE STATE COLLEGE
BOARD OF REGENTS
AND THE
BOARD OF TRUSTEES
FOR THE
TECHNICAL AREA EDUCATION DISTRICT
January 22, 2026**

AGENDA ITEM #5a:

Consent Agenda

SUBJECT: Minutes

RECOMMENDATION:

Recommend approval as part of the Consent Agenda.

STAFF ANALYSIS:

Minutes – Joint Regular Meeting of the Rose State College Board of Regents and Board of Trustees for the Rose State College Technical Area Education District – December 4, 2025, on the attached pages are recommended for approval.

TH/mn

Attachment

**ROSE STATE COLLEGE
BOARD OF REGENTS
AND THE
BOARD OF TRUSTEES FOR THE
ROSE STATE COLLEGE
TECHNICAL AREA EDUCATION DISTRICT**
6420 Southeast 15th Street
Midwest City, OK 73110
Administration Building, Regents' Conference Room

MINUTES

**Joint Regular Meeting, December 4, 2025, 11:30 a.m.
Chairman William H. "Bill" Croak, Presiding**

The Board of Regents for Rose State College and the Board of Trustees for the Rose State College Technical Area Education District met in regular joint session at 11:30 a.m., Thursday, December 4, 2025, in the Administration Building, Regents' Conference Room, 6420 S.E. 15th Street, Midwest City, Oklahoma. Notice of the meeting was originally filed with the Secretary of State on December 10, 2024. The agenda was posted by 11:30 a.m. on Wednesday, December 3, 2025, in compliance with the provisions of the Open Meeting Act.

As authorized by 70 O.S. § 4410 and 4423: This is a joint meeting of the Rose State College Board of Regents and the Rose State College Board of Trustees for the Technical Area Education District. This meeting is being held pursuant to the College's Policies and Procedures Manual and is being conducted in accordance with the Oklahoma Open Meeting Act. The Board members of each entity are comprised of the same individuals, but may be taking action as a member of the Board of Regents for Rose State College, or as a member of the Board of Trustees for the Technical Area Education District, or both. Therefore, the text box on each item of the Agenda will indicate whether the item is presented for consideration and possible action by the Board of Regents for Rose State College ("Regents' Item"), by the Board of Trustees for the Technical Area Education District ("Trustees' Item"), or by both entities ("Regents and Trustees Item"), and the action and votes will be recorded appropriately. In the event an item is not specified the item shall be deemed to be presented to and acted upon by the Board of Regents for Rose State College and the Board of Trustees for the Technical Area Education District. On the agenda listing, the designations will be (R) for Regents' Item; (T) for Trustees' Item; and (R&T) for Regents and Trustees' Item.

1. Call to Order – Chairman.

Chairman William H. “Bill” Croak called to order a joint regular meeting of the Board of Regents for Rose State College and the Board of Trustees for the Technical Area Education District at 11:32 a.m. on Thursday, December 4, 2025.

2. Roll Call – Secretary.

In the absence of Secretary Brandon Clabes, Vice Chairman Norm Mejschik called the roll.

Position 1 – Absent

Position 5 – Absent

Position 2 – Chris Hill

Position 6 – William H. “Bill” Croak

Position 3 – Stacy Willard

Position 7 – Norm Mejschik

Position 4 – Gregory C. Smith

Chairman Croak declared that a quorum was established.

3. Announcements/Introductions and Delegations – President.

a. Introduction of guests by President and Executive staff. *Informational item only.* (R&T)

At Chairman Croak’s invitation, President Travis Hurst opened the item and asked Executive staff to introduce their guests.

Academic Affairs: Dr. Melissa Hayt, Provost & Vice President for Academic Affairs, introduced Ms. Andrea Xeriland, Associate Vice President for Academic Affairs; Ms. Ann Smith, math professor, General Education math coordinator, and Faculty Senate president; and Mr. Andrew Soliven, Director of Library Services, who is serving as secretary for the Professional and Administrative Staff Association (PASA).

Student Affairs: Vice President for Student Affairs, Dr. Kirby Harzman, introduced Ms. Casey Williams, a first-year student from Moore, Oklahoma, who is applying to the Radiologic Technology program and is expected to graduate in May 2026. Dr. Harzman also noted that Ms. Williams will begin working in the Student Affairs office during the upcoming semester.

Administrative Services: Executive Vice President/Chief Financial Officer, Dr. Kent Lashley, introduced Ms. Julie Fitzpatrick, Event Coordinator in Event Services, and Mr. Darris Wax, Print and Mail Supervisor, who was representing the Classified Staff Association (CSA).

College attorney Ray Vincent was present.

No Board action was taken; informational item only.

- b. Presentation by Mr. Ken Dewey regarding concerns related to compensation and institutional procedures. Informational item only. (R&T)

President Hurst recognized Mr. Ken Dewey and invited him to the podium to provide a requested presentation, noting that Mr. Dewey would have a maximum of five (5) minutes to address the Board.

Mr. Dewey stated:

“Thank you very much for allowing me to speak to the Board. One of the items I specifically mentioned — the compensation — has been taken care of. It was just that I didn’t understand how it was being paid. I got with Human Resources, and it has been solved. It was just the way it was presented that wasn’t clear to me.

I asked to speak about a couple of policies, and one of the policies that affects me greatly is the way Rose State handles files and emails. When I retired in January, I asked to have access to my personal files and also my Rose State email. Since I was a director here for 25 years, I had a lot of emails with personal information and emails pertaining to CEUs — continuing education credits — for my certifications.

I asked for those back in January of 2025. In the spring of 2025, at the end of the spring, I was given access to my Google Drive files, which had some of the items. The way I received them was a little strange — I literally received a box with most of them printed out — but that was fine, and I did receive those.

In August, after multiple requests through Human Resources, directly, through Bill, and even in person, I still had not received my OneDrive files, which include my email and my personal documents, including resumes and CEU documentation. In August, I requested to visit with the Regents, and nearly immediately after that, IT Services started collecting my files. I can tell by the dates.

From January to August, I feel like the requests were ignored. In August, they did start gathering the files, and I was provided a flash drive last week — around November 20. So, nearly 11 months after my request, I finally received this. I reviewed the files, and my emails are not on there. My personal documents are not on there. Many of the documents show an error message stating the file is too large. So, the majority of the documents are not actually accessible.

I would be happy to provide the flash drive back to IT Services for review, but as of today, 11 months later, I still do not have access to my emails. I specifically need them for my CISSP certification, as all of my CEUs and conference documentation are included there, and I cannot submit them without those records.

One other thing I want to mention is informational. Rose State holds a Center of Academic Excellence certification, which we've had for many years. I initially applied for it and maintained it. There is an annual report due in January, and next January Rose State is up for full recertification.

Without that certification, Rose State would no longer be able to apply for NSF grants or GenCyber grants, and a lot of funding would not continue. One of the requirements is having a CISSP on staff. I know Dr. Hollis currently has one, and if she were to leave, that could create an issue.

That's all I have. I would appreciate help in getting my files back. I can't seem to do that on my own. Are there any questions?"

President Hurst thanked Mr. Dewey for his remarks and announced that there were no other requests from delegations received.

No Board action was taken; informational item only.

4. Communications of Interest – President.

President Travis Hurst provided several communications of interest highlighting recent College activities and events.

President Hurst reported that in October 2025 he attended Governor Kevin Stitt's annual *Boots, Bandanas and Barbecue* event at the Oklahoma Governor's Mansion, a benefit supporting Friends of the Mansion and preservation of the historic Governor's residence. He noted that the event provided an opportunity for Rose State College to engage with state leaders and stakeholders regarding workforce development and higher education in Oklahoma and expressed appreciation to Regent Majors for extending the invitation.

President Hurst next reported on attendance at the Association of Community College Trustees (ACCT) Leadership Congress held October 22–24, 2025, in New Orleans, Louisiana. He stated that Chairman Croak, Regent Willard, Ms. Michelle Nutter, and he attended the conference, which was themed *Reimagining Community College: Innovation for a Changing World*. He described the conference as a valuable opportunity to gain a national perspective on community college leadership and innovation.

Chairman Croak commented that the conference reaffirmed the strength of Rose State College and its staff, noting that the institution compares very favorably to peer institutions

nationwide. Regent Willard concurred, adding that sessions attended highlighted challenges faced by other colleges that Rose State has been fortunate to avoid.

President Hurst then reported on the College's Veterans Day Celebration held on November 11, 2025. In addition to participation in the Midwest City Veterans Day Parade, the College hosted a ceremony in the FNB Community Bank Ballroom honoring veterans. He noted that faculty, staff, students, community members, and veterans attended the event. The Mid-Del Junior Reserve Officers' Training Corps presented the Colors, and Rose State student Ijahi Jackson performed the National Anthem. The College recognized Capt. Gean Atkinson, U.S. Navy (Ret.), as the 2025 Veteran Honoree and welcomed Capt. John Keilty, U.S. Navy (Ret.), as the keynote speaker. President Hurst stated that both speakers emphasized the bond of service and affirmed the College's strong support for veterans and their families.

President Hurst reported that in August 2025, Rose State College employees Geronimo Parra, Jazmyne Boyles-Vance, Brevin Senner, and Kaitlyn Weldon were named *NextGen Under 30* honorees and were formally recognized at an awards banquet held November 14, 2025, at the Embassy Suites in Norman. He congratulated the honorees and noted that their recognition reflects the talent, leadership, and commitment demonstrated by Rose State employees.

President Hurst next reported on the 2025 Golden Apple Awards Banquet, held November 18, 2025, which recognized outstanding educators who have made a significant impact on students' lives. He announced the 2025 Golden Apple honorees and noted that since the program's establishment in 2001, 260 educators have been honored. President Hurst thanked Regents Croak, Smith, and Mejstrik for attending the event and assisting with the recognition of the honorees.

President Hurst shared that Rose State College's Cybersecurity Associate Degree Program was recently ranked seventh nationally on Programs.com's 2025 list of the *Top 20 Best Associate*

Degree Programs in Cybersecurity. He stated that the ranking considered curriculum strength, career outcomes, affordability, and academic reputation and noted that the recognition reflects the dedication of faculty and the strength of the program.

President Hurst also reported that the College hosted its annual Faculty and Staff Christmas Lunch and Craft Bazaar on December 3, 2025, noting that the event provided an opportunity for employees to connect and strengthen campus community morale. He thanked Regents who were able to attend and support the event.

Finally, President Hurst reported that the Oklahoma State Regents for Higher Education held the 2025 Regents Education Program Annual Conference on November 18, 2025, at the Presbyterian Health Foundation Conference Center in Oklahoma City. He noted that sessions addressed topics including board governance, financial oversight, legislative priorities, workforce needs, and Oklahoma ethics and open meeting requirements. President Hurst thanked Regents Clabes, Smith, and Mejsstrik for attending on behalf of the College.

No Board action was taken; informational item only.

5. Consent Agenda – Chairman.

Note: These items are placed on the Consent Agenda so that Regents/Trustees by unanimous consent, can approve routine agenda items with one motion. If any item on the Consent Agenda does not meet with the approval of all Regents/Trustees and the Regents/Trustee desire to discuss the item, then that item only will be removed and handled as a regular agenda item.

- a. Minutes – Joint Regular Meeting of the Rose State College Board of Regents and Board of Trustees for the Rose State College Technical Area Education District – October 30, 2025. Page 4. (R&T)
- b. Rose State College Financial Reports for September and October 2025. Page 5. (R)
- c. Rose State College Technical Area Education District Financial Reports for September and October 2025. Page 6. (T)
- d. Out-of-state Travel Requests. Page 7. (R&T)

e. Personnel Actions. Page 8. (R&T)

Boone, Ms. Charlie
Brown, Ms. Danyal
Byers, Mr. Ian
Cherrington, Mr. Thomas
Christenberry, Ms. Tonya
Coleman, Ms. Samantha
Dean, Ms. Kaytlyn
Edwards, Ms. Leslee
Farias, Mr. David
Flemming, Ms. Abbigail
Fowler, Mr. Steven
Gordon, Ms. Paula

Hill, Ms. Angela
Hollis, Dr. Tammie
Humphrey, Mr. William
Jenkins, Mr. Coby
Shackelford, Mr. John
Snoddy, Ms. DeKelisha
Stafford, Ms. Amber
Standridge, Mr. Weston
Troxteel, Ms. Christina
Webb, Ms. Rachel
Winkfield, Ms. Raven

Chairman Croak asked if there were any items within the Consent Agenda that should be pulled for discussion and separate action. Hearing none, Chairman Croak requested a motion on the Consent Agenda.

Regent/Trustee Mejsstrik moved to approve the Consent Agenda as presented; Regent/Trustee Smith seconded. There were no questions or discussion. The vote was as follows:

Position 1 – absent

Position 5 – absent

Position 2 – aye

Position 6 – aye

Position 3 – aye

Position 7 – aye

Position 4 – aye

All members present voted aye; none opposed. The motion passed.

6. Staff Reports – Informational Items Only.

a. Report on the Taiwan-Oklahoma Unmanned Aerial Systems (UAS) Trade Mission – Dr. Whitney Alvis, Chief of Staff. Page 9. (R&T)

Dr. Whitney Alvis, Chief of Staff, presented a report on the Taiwan–Oklahoma Unmanned Aerial Systems (UAS) Trade Mission, which took place September 14–19, 2025. Dr. Alvis explained that the mission included representatives from the Oklahoma Department of Commerce, the Oklahoma Department of Aerospace and Aeronautics, Rose State College, Oklahoma State

University, the University of Oklahoma, the University of Tulsa, the Greater Oklahoma City Chamber, and five Oklahoma aerospace and defense companies, including two Rose State College Business Incubator tenants.

Dr. Alvis provided historical context regarding Taiwan's development as a global leader in technology and manufacturing, including the creation of the Industrial Technology Research Institute (ITRI) in the 1970s. She explained that ITRI plays a central role in research, manufacturing, and business incubation and supports Taiwan's scientific and industrial parks.

Dr. Alvis outlined opportunities presented by Taiwan and ITRI, including technical cooperation, advanced manufacturing capabilities, drone testing, supply chain resilience, and access to Asian markets. She noted particular interest in collaboration related to Blue and Green UAS certification processes and the potential for portions of testing and certification to occur outside the United States.

Dr. Alvis explained that Taiwan's business incubator system is closely tied to ITRI and offers priority access to scientific parks where advanced manufacturing occurs. She discussed how this model differs from Oklahoma's tax-incentive-based approach and highlighted the potential for reciprocal partnerships, allowing Oklahoma companies to enter Asian markets while Taiwanese companies establish a presence in Oklahoma.

Dr. Alvis further discussed why the partnership aligns well with Rose State College, citing cultural compatibility, Oklahoma's planned trade office in Taiwan, opportunities for information exchange, workforce training, and applied research. She also noted potential federal funding and capital opportunities connected to incubator partnerships, including discussions related to Sensitive Compartmented Information Facilities (SCIFs).

Dr. Alvis concluded by noting that the mission created significant opportunities for Rose State College related to workforce development, industry partnerships, and innovation aligned with the College's mission.

No Board action was taken; informational item only.

7. Administrative Services – Executive Vice President.

- a. Request for approval to spend additional funds on the Health Sciences Renovation Project for roof repair. Page 10. (R)

Dr. Kent Lashley, Executive Vice President and Chief Financial Officer, presented a request for approval to spend additional funds on the Health Sciences Renovation Project for roof repair. Dr. Lashley explained that the project includes both an ARPA-funded portion and a non-ARPA-funded portion, noting that the ARPA-funded portion is eligible for reimbursement while the non-ARPA portion is not.

Dr. Lashley stated that the request was for authorization to pay \$202,088.51 for roof repairs on the non-ARPA portion of the Health Sciences building, with funding to come from the College's Capital Fund. He explained that the roof spans multiple sections of the building and that repairs are necessary due to ongoing leaks. Dr. Lashley further noted that the project is being completed through the State of Oklahoma Roofing Asset Management Program (RAMP), which provides a competitive bidding process. He added that the same contractor would complete both the ARPA and non-ARPA portions of the roof repair and that the construction manager is coordinating the work at no additional cost to the College.

During the report, Regent Smith asked for clarification regarding the distinction between the ARPA-funded and non-ARPA-funded portions of the project and the scope of work covered under the ARPA grant. Dr. Lashley responded that ARPA funds may only be used for work included within the approved scope of the federal grant, which covers a larger renovation project

on a specific portion of the building. He explained that the remaining section of the roof is not eligible for ARPA funding and therefore must be funded separately.

Regent Hill asked whether the same contractor would be performing both the ARPA-funded and non-ARPA-funded portions of the roof repair. Dr. Lashley confirmed that the same contractor would complete both portions of the work.

Chairman Croak requested a motion concerning agenda item 7(a). Regent/Trustee Smith moved to approve and was seconded by Regent/Trustee Hill. There were no further questions. The vote was as follows:

Position 1 – absent

Position 5 – absent

Position 2 – aye

Position 6 – aye

Position 3 – aye

Position 7 – aye

Position 4 – aye

All members present voted aye; none opposed. The motion passed.

b. Request for approval to spend additional funds on the Health Sciences Renovation Project for building access control. Page 11. (R)

Dr. Kent Lashley, Executive Vice President and Chief Financial Officer, presented a request for approval to spend additional funds on the Health Sciences Renovation Project for building access control. Dr. Lashley explained that the Health Sciences building is located adjacent to the interstate and has experienced unauthorized access, creating security concerns during and after construction. He stated that the proposed access control upgrades would provide a modern, comprehensive system securing exterior entry points, classrooms, and office spaces.

Dr. Lashley reported that the request was for authorization to spend \$103,670.33 for the access control upgrades, with funding to come from the College's Capital Fund. He noted that

while a small portion of the work relates to the ARPA-funded renovation, the majority of the access control improvements fall outside the ARPA scope and therefore require separate funding.

Chairman Croak requested a motion concerning agenda item 7(b). Regent/Trustee Mejstrik moved to approve and was seconded by Regent/Trustee Hill. There were no questions. The vote was as follows:

Position 1 – absent

Position 5 – absent

Position 2 – aye

Position 6 – aye

Position 3 – aye

Position 7 – aye

Position 4 – aye

All members present voted aye; none opposed. The motion passed.

- c. Request for approval to execute a Statement of Work (“SOW”) with Drivestream to assist with necessary data extraction integral to the ERP conversion process. Page 12. (T)

Dr. Kent Lashley, Executive Vice President and Chief Financial Officer, presented a request for approval to execute a Statement of Work with Drivestream to assist with data extraction necessary for the College’s enterprise resource planning (ERP) conversion from the PeopleSoft system to Oracle Cloud. Drivestream is the consultant currently engaged to support the ERP conversion project.

Dr. Lashley explained that the data extraction process has proven to be complex and time-consuming due to the length of time the PeopleSoft system has been in use and the presence of third-party system enhancements and customizations supporting various institutional functions. He noted that these factors require extensive data cleansing, validation, and technical expertise beyond the scope of existing staff capacity, who must continue to support ongoing operations and compliance requirements while the conversion is underway.

Dr. Lashley stated that the proposed Statement of Work would provide specialized support for data extraction and related programming tasks. He reported that the agreement is projected to be a one-year engagement at a cost of \$285,000 and would be funded through the Rose State College Technical Area Education District.

Chairman Croak requested a motion concerning agenda item 7(c). Regent/Trustee Willard moved to approve and was seconded by Regent/Trustee Mejsstrik. There were no questions. The vote was as follows:

Position 1 – absent

Position 5 – absent

Position 2 – aye

Position 6 – aye

Position 3 – aye

Position 7 – aye

Position 4 – aye

All members present voted aye; none opposed. The motion passed.

8. Executive Session – Chairman.

The Board of Regents/Trustees may convene an executive session, as authorized by 25 O.S. §307(B)(1)(3), for the purposes of:

a. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee; and/or

Boone, Ms. Charlie
Brown, Ms. Danyal
Byers, Mr. Ian
Cherrington, Mr. Thomas
Christenberry, Ms. Tonya
Coleman, Ms. Samantha
Dean, Ms. Kaytlyn
Edwards, Ms. Leslee
Farias, Mr. David
Flemming, Ms. Abbigail
Fowler, Mr. Steven
Gordon, Ms. Paula

Hill, Ms. Angela
Hollis, Dr. Tammie
Humphrey, Mr. William
Jenkins, Mr. Coby
Shackelford, Mr. John
Snoddy, Ms. DeKelisha
Stafford, Ms. Amber
Standridge, Mr. Weston
Troxteel, Ms. Christina
Webb, Ms. Rachel
Winkfield, Ms. Raven

b. Discussing the purchase or appraisal of real property.

Page 14. (R&T)

Initially, Chairman Croak announced that although the agenda provided for a possible Executive Session, it was determined that an Executive Session was not required, and the Board proceeded in open session.

Subsequently, based on information received during the meeting and upon the recommendation of college attorney Ray Vincent, the Board convened an Executive Session pursuant to 25 O.S. § 307(B)(3) for the purpose of discussing the purchase or appraisal of real property.

Upon motion by Regent/Trustee Smith and second by Regent/Trustee Willard, the Board voted to enter executive session. The vote was as follows:

Position 1 – absent

Position 5 – absent

Position 2 – aye

Position 6 – aye

Position 3 – aye

Position 7 – aye

Position 4 – aye

All members present voted aye; none opposed.

At the request of President Hurst, Dr. Kent Lashley, Executive Vice President and Chief Financial Officer, and college attorney Ray Vincent remained in Executive Session.

The Board convened Executive Session at 12:15 p.m. and returned to open session at 12:45 p.m.

9. Executive Session Action(s) – Chairman.

Possible action(s) as discussed in the Executive Session. Page 15. (R&T)

Chairman Croak reported that there were no action items resulting from discussions held in Executive Session.

10. President's Report – President.

- a. Report, discussion, and possible action regarding the 2026 regular meeting dates for the Board of Regents/Board of Trustees for the Technical Area Education District. Page 16. (R&T)

President Travis Hurst presented the proposed 2026 regular meeting calendar for consideration by the Board. He reported that eight regular meetings were scheduled for the year, with no regular meetings planned for March, July, September, or November.

President Hurst explained that the January meeting was scheduled during the fourth week of the month to avoid conflict with Spring Convocation on January 15–16. He noted that the October meeting was scheduled later than usual to accommodate the external audit and the Association of Community College Trustees (ACCT) Leadership Congress. He further explained that the December meeting was scheduled earlier than usual to avoid the Winter Break period when campus offices are closed. President Hurst added that the fall meeting dates were intentionally spaced to balance audit timing, conference travel, and campus operations while maintaining a steady Board cadence.

President Hurst also reported that the College was exploring the possibility of a Board retreat in March 2026 or September 2026, noting that if pursued, the retreat would be noticed and filed as a Special Meeting in accordance with the Oklahoma Open Meeting Act.

Chairman Croak stated that, unless there were any questions, he would entertain a motion regarding agenda item 10(a). There were no questions or discussion. Upon motion by Regent/Trustee Willard and second by Regent/Trustee Hill, the Board voted on the proposed 2026 regular meeting calendar. The vote was as follows:

Position 1 – absent

Position 4 – aye

Position 2 – aye

Position 5 – absent

Position 3 – aye

Position 6 – aye

Position 7 – aye

All members present voted aye; none opposed. The motion passed.

b. Report on meeting dates/items of interest. *Informational item only.* Page 17. (R&T)

President Travis Hurst reported on upcoming meeting dates and items of interest.

President Hurst noted that the Rose State College Holiday Lighting Ceremony was scheduled for the evening of December 4, 2025, on the Campus Mall. He reported that the Nursing Science Program Fall 2025 Pinning and Recognition Ceremony would be held on Monday, December 9, 2025, in the Performing Arts Center.

President Hurst reported that the Board of Regents' come-and-go Christmas Reception was scheduled for December 11, 2025, in the FNB Community Bank Ballroom. He stated that the campus would be closed for Winter Break and the New Year's Day holiday from December 22, 2025, through January 2, 2026.

Looking ahead, President Hurst reported that Spring Convocation was scheduled for January 15–16, 2026, and that the campus would be closed on January 19, 2026, in observance of the Martin Luther King, Jr. Holiday. He further noted that, following approval of the 2026 meeting calendar, the next regular meeting of the Board would be held on January 22, 2026.

No Board action was taken; informational item only.

11. Regents/Trustees Comments.

Chairman Croak asked if any Regent or Trustee wished to offer comments or suggestions. There were none.

12. New Business. Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of posting” of the Agenda. (R&T)

Chairman Croak asked if there was any new business for the Board's consideration. President Hurst stated that there was no new business to present.

13. Adjournment.

Chairman Croak requested a motion to adjourn the meeting. There were no questions or discussion.

Upon motion by Regent/Trustee Mejsstrik and second by Regent/Trustee Hill, the Board voted to adjourn. The vote was as follows:

Position 1 – absent

Position 5 – absent

Position 2 – aye

Position 6 – aye

Position 3 – aye

Position 7 – aye

Position 4 – aye

All members present voted aye; none opposed. The motion passed, and the meeting was adjourned at 12:48 p.m.

ADOPTED THIS _____ DAY OF _____, 2026.

William H. Croak, Chairman

Attest:

Brandon Clabes, Secretary

**JOINT MEETING OF THE
ROSE STATE COLLEGE
BOARD OF REGENTS
AND THE
BOARD OF TRUSTEES
FOR THE
TECHNICAL AREA EDUCATION DISTRICT**
January 22, 2026

AGENDA ITEM #5b:

Consent Agenda

SUBJECT: Rose State College Financial Reports for November 2025

RECOMMENDATION:

Recommend approval as part of the Consent Agenda

STAFF ANALYSIS:

Attached are the financial reports for the Rose State College Educational and General Budget, Parts I and II, and the 750 Fund Accounts as of November 1, 2025. The 750 Fund financial reports reflect the balances as November 1, 2025; the collections and disbursements during the month; 750 Fund interest earnings for these months; and the balances as of November 30, 2025.

The funds and income sources are as follows:

Fund 290	(State appropriations and revolving funds from tuition and fees, reimbursable costs from grants and contracts, etc.)
Fund 295	(Revolving capital improvement)
Fund 430	(Gifts, grants, and contracts from federal, state, and local agencies)
Fund 490	(Government Stimulus)
Fund 750	(Student activity, auxiliary, club, student financial aid, and miscellaneous accounts)
Fund 789	(Payroll and withholding transfers)

All checks issued from the Educational and General Budget are warrants of the State of Oklahoma, which are in compliance with Title 62, O.S. 1971, Section 41.

TH/se

Attachments

**ANALYSIS OF 750 FUND CASH ACCOUNTS
NOVEMBER 2025**

Prior Month Ending Balance	\$ 5,523,067.71	\$ 10,726,867.76	\$ 16,249,935.47
Prior Month Adjustments			
	<u>UNRESTRICTED</u>	<u>RESTRICTED</u>	<u>TOTAL</u>
CASH BALANCE November 1, 2025	\$ <u>5,523,067.71</u>	<u>10,726,867.76</u>	<u>16,249,935.47</u>
REVENUES AND OTHER ADDITIONS:			
Federal Grants and Scholarships	\$ 265,783.20	\$ 265,783.20	
Sales and Services of Auxiliary Departments	182,667.79		182,667.79
Student Activity, Cultural, Graduation and Parking Fees	32,849.37		32,849.37
Student Facility Fees		29,358.97	29,358.97
Investment Income Received	38,735.61	10,958.01	49,693.62
Endowments		719.87	719.87
Loan Collections			0.00
Agency Custodial Fund Receipts	429,614.54		429,614.54
TOTAL REVENUES AND OTHER ADDITIONS	\$ <u>683,867.31</u>	\$ <u>306,820.05</u>	\$ <u>990,687.36</u>
TOTAL CASH AVAILABLE FOR DISBURSEMENTS	\$ <u>6,206,935.02</u>	\$ <u>11,033,687.81</u>	\$ <u>17,240,622.83</u>
EXPENDITURES AND OTHER DEDUCTIONS:			
Student Activities	\$ 117,992.68		117,992.68
Auxiliary Enterprises	203,888.42		203,888.42
Scholarships and Other Student Aid		73,470.39	73,470.39
Endowments		5,218.58	5,218.58
Loans Advanced/Administrative & Collection Costs		0.00	0.00
Bond Fund Payment-Retirement of Debt (Student Facility Fee)		80,531.45	80,531.45
Agency Custodial Fund Disbursements	123,788.25		123,788.25
TOTAL EXPENDITURES AND OTHER DEDUCTIONS	\$ <u>445,669.35</u>	\$ <u>159,220.42</u>	\$ <u>604,889.77</u>
NET INCREASE (DECREASE)	\$ <u>238,197.96</u>	\$ <u>147,599.63</u>	\$ <u>385,797.59</u>
CASH BALANCE November 30, 2025	\$ <u><u>5,761,265.67</u></u>	\$ <u><u>10,874,467.39</u></u>	\$ <u><u>16,635,733.06</u></u>

**ROSE STATE COLLEGE
STATE (OMES) FINANCIAL REPORT
November 30, 2025**

Balances November 1, 2025

Fund 290	Educational & General	\$1,297,383.13	
Fund 295	Capital Improvements	\$4,940,925.14	
Fund 430	Grants & Contracts	\$1,146,311.01	
Fund 490	Government Stimulus	\$493,747.68	
Fund 497	ARPA	\$362,674.22	
Fund 750	Agency Special	\$16,624,381.63	
Fund 789	Payroll and Withholdings Transfers	\$282,919.02	
Fund 790	Medical Self Insurance	\$1,786.45	\$25,150,128.28

COLLECTIONS/INTEREST:

Fund 290	Educational & General	\$3,282,096.77	
Fund 295	Capital Improvements	\$3,850,432.00	
Fund 430	Grants & Contracts	\$95,389.39	
Fund 490	Government Stimulus	\$0.00	
Fund 497	ARPA	\$10,131.00	
Fund 750	Agency Special	\$1,107,666.79	
Fund 789	Payroll and Withholdings Transfers	\$2,973,405.95	
Fund 790	Medical Self Insurance	\$0.00	\$11,319,121.90

Beginning Balance Plus Collections	\$36,469,250.18
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DISBURSEMENTS:

Fund 290	Educational & General	\$3,137,340.07	
Fund 295	Capital Improvements	\$1,477,985.91	
Fund 430	Grants & Contracts	\$146,853.14	
Fund 490	Government Stimulus	\$895.00	
Fund 497	ARPA	\$237,453.60	
Fund 750	Agency Special	\$67,569.55	
Fund 789	Payroll and Withholdings Transfers	\$2,371,380.22	
Fund 790	Medical Self Insurance	\$0.00	\$7,939,477.49

Balances November 30, 2025

Fund 290	Educational & General	\$1,442,139.83	
Fund 295	Capital Improvements	\$7,313,371.23	
Fund 430	Grants & Contracts	\$1,094,847.26	
Fund 490	Government Stimulus	\$492,852.68	
Fund 497	ARPA	\$135,351.62	
Fund 750	Agency Special	\$17,164,478.87	
Fund 789	Payroll and Withholdings Transfers	\$884,944.75	
Fund 790	Medical Self Insurance	\$1,786.45	

Total (All Funds)	\$28,529,772.69
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FINANCIAL REPORT
INTEREST INCOME REPORT
INVESTMENT OF 750 FUNDS

NOVEMBER 2025

Investment Account	Investment Amount	Interest Earned for the Month	Interest Earned for Fiscal Year
Student Activity Fees	6,965,919.40	32,536.71	132,066.02
Auxiliary Enterprises (positive balances only)	121,792.33	568.87	3,165.96
Student Senate Marquee	22,330.32	104.30	321.98
Retirement Reserve	1,092,955.01	5,105.02	15,759.33
Endowment Funds	698,950.63	3,264.69	10,156.86
Agency Funds	299,381.04	1,398.36	4,286.64
Student Facility Fees	1,637,786.25	7,649.84	23,747.09

**JOINT MEETING OF THE
ROSE STATE COLLEGE
BOARD OF REGENTS
AND THE
BOARD OF TRUSTEES
FOR THE
TECHNICAL AREA EDUCATION DISTRICT**
January 22, 2026

Trustees' Item

AGENDA ITEM #5c:

Consent Agenda

SUBJECT: Rose State College Technical Area Education District Financial Reports for November 2025

RECOMMENDATION:

Recommend approval as part of the Consent Agenda.

STAFF ANALYSIS:

Background: The voters of Oscar Rose Junior College (Rose State College) Technical Area Education District voted a two-mill levy on the net assessed valuation of the Technical Area District on March 25, 1969, to provide local financial support toward the total operation of the Technical Programs of the Oscar Rose Junior College.

On March 24, 1970, the voters of the College Technical Area Education District voted to raise the levy from two mills to five mills to provide further local financial support toward the total operation of the Technical Programs of the College. Further, the voters of the District approved the five-mill incentive levy, which became continuously effective in 1995 unless repealed by voters. The district voters also approved a 5.17-mill (Oklahoma County) and 5.15-mill (Cleveland County) building levy in February 2001 and February 2002 for Fiscal Years 2002 and 2003, respectively. In February 2002, the voters of the district also voted that the 5.17-mill (Oklahoma County) and 5.15-mill (Cleveland County) building levy become permanent until such time as the electors rescind the action.

Rose State College shares fifty percent (50%) of the operating, incentive, and building fund levies collected during the fiscal year with Mid-Del Technology Center of the Midwest City-Del City School District. As specified in Oscar Rose Junior College Resolution FY-78, Number Two, dated July 21, 1977, the auditor for the Oscar Rose Junior College Technical Area Education District has indicated that the "Technical Area Education Fund" may be used in total support of the Technical Education Programs.

The Chancellor for the Oklahoma State Regents for Higher Education by letter of July 6, 1977, expressed the opinion that any excess revenue in the "Technical Area Education Fund" could be used for any purpose in support of Technical Education Programs authorized to be carried out at the Oscar Rose Junior College including expansion of building space, purchase of equipment, and major maintenance of buildings.

Financial Report: Technical Area Education District funds are currently deposited in local area banks in the form of a high-yield savings account and an interest-bearing checking account. The financial reports for the Rose State College Technical Area Education District are presented on the following pages. The reports are as of November 30, 2024, and reflect activities for that month.

TH/se

Attachments

**FINANCIAL REPORT
TECHNICAL AREA EDUCATION DISTRICT
GENERAL FUND
*OPERATING ACCOUNT**

November 1, 2025

Balance Nov. 1,	2025	\$	1,068,036.02
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COLLECTIONS:

Money Market Interest	\$	0.00	
Checking Interest		3,021.76	
Tax Collections		16,801.32	
High Yield Savings		400,000.00	
Refund			419,823.08

Beginning Balance Plus Collections	\$	1,487,859.10
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DISBURSEMENTS:

Operating Expenses	\$	87,717.48	
High Yield Savings		0.00	87,717.48

Balance Nov. 30,	2025	\$	<u><u>1,400,141.62</u></u>
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*The ten-mill levy funds this account.

**FINANCIAL REPORT
TECHNICAL AREA EDUCATION DISTRICT**

***BUILDING LEVY FUND**

November 1, 2025

Balance Nov. 1,	2025	\$	49,010.15
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COLLECTIONS:

Money Market Interest	\$	0.00
Checking Interest		300.27
Tax Collections		9,060.64
High Yield Savings		<u>275,000.00</u>

284,360.91

Beginning Balance Plus Collections	\$	333,371.06
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DISBURSEMENTS:

Operating Expenses	\$	195,463.13
High Yield Savings		<u> </u>

195,463.13

Balance Nov. 30,	2025	<u><u>\$</u></u>	<u><u>137,907.93</u></u>
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*The five-mill levy funds this account.

**FINANCIAL REPORT
TECHNICAL AREA EDUCATION DISTRICT**

SINKING FUND

November 1, 2025

Balance Nov. 1,	2025		\$	43,194.25
COLLECTIONS:				
Money Market Interest		\$	0.00	
Checking Interest			93.02	
Tax Collections			3,876.80	
High Yield Savings				
				<hr/>
				3,969.82
				<hr/>
Beginning Balance Plus Collections			\$	47,164.07
DISBURSEMENTS:				
Operating Expenses		\$		
High Yield Savings				
				<hr/>
				0.00
				<hr/>
Balance Nov. 30,	2025		\$	<u><u>47,164.07</u></u>

**FINANCIAL REPORT
TECHNICAL AREA EDUCATION DISTRICT**

10-MILL LEVY ACCOUNT

November 1, 2025

Operation Account Balance	\$	1,400,141.62
Capital Account Balance	\$	0.00
Activity Account Balance	\$	0.00

**FINANCIAL REPORT
TECHNICAL AREA EDUCATION DISTRICT**

November 1, 2025

Building Levy Fund Balance	\$	137,907.93
Sinking Fund Balance	\$	47,164.07
Building Bond Fund	\$	0.00
Bonds & Capital	\$	0.00

**FINANCIAL REPORT
TECHNICAL AREA EDUCATION DISTRICT
INVESTMENTS AND INTEREST**

November 1, 2025

Investments	\$	15,155,639.65
Money Market Interest	\$	0.00
Checking Interest	\$	3,415.05
Tax Collections	\$	29,738.76

**JOINT MEETING OF THE
ROSE STATE COLLEGE
BOARD OF REGENTS
AND THE
BOARD OF TRUSTEES
FOR THE
TECHNICAL EDUCATION DISTRICT**
January 22, 2026

Regents and Trustees' Item

AGENDA ITEM #5d:

Consent Agenda

SUBJECT: Out-of-State Travel Requests

RECOMMENDATION:

Recommend approval as part of the Consent Agenda.

STAFF ANALYSIS:

All travel requests will be paid according to state-approved rates for transportation, per diem, lodging, and/or registration fees. Departmental travel budgets are approved each year as part of the College's annual operating budget. Each out-of-state travel request is then approved by the Vice President and the President.

TH/se

Attachment

**ROSE STATE COLLEGE
OUT-OF-STATE TRAVEL REQUESTS**

DATE	TRAVELER(S)	DESTINATION	PURPOSE	BUDGET	ESTIMATE (Per Person)
1-28-26	Kyle Foster Emily Fisher Christopher Rogers	New Orleans, LA	Workforce Development Institute	Outreach/Contract Training	\$1,999.48
2-3-26	Jessica Nelson	Dallas, TX	SWASAP Board Meeting	Student Support Services/Talent Search	No Cost
2-21-26	Kim Queri Felicia Wyatt	Waco, TX	Southwestern Association of Student Assistance Programs (SWACUHO) Conference	Housing Operations	\$1,921.01
3-3-26	Julie Dill Burnett	Baltimore, MD	Association of Writers & Writing Programs (AWP) Conference and Book Fair	Liberal Arts Division	\$1,003.37
3-4-26	Tracey Gregg-Boothby	Albuquerque, NM	Southwestern Region Conference	Music	\$1,746.95
3-7-26	John Shackelford Ricardo Vega	Pittsburgh, PA	Association of College Unions International (ACUI) Annual Conference	Student Center Revenue	\$4,324.80
3-20-26	Travis Hurst Whitney Alvis Michelle Nutter	Chicago, IL	Higher Learning Commission Conference	President's Office	\$3,064.00
3-20-26	Kirby Harzman	Chicago, IL	Higher Learning Commission Annual Conference	Student Affairs	\$3,064.00
3-20-26	Mechelle Aitson-Roessler	Chicago, IL	Higher Learning Commission Annual Conference	Student Life	\$3,064.00

**ROSE STATE COLLEGE
OUT-OF-STATE TRAVEL REQUESTS**

DATE	TRAVELER(S)	DESTINATION	PURPOSE	BUDGET	ESTIMATE (Per Person)
3-20-26	Aaron Bachhofer Kristen Chewey Luis Montes Disa Beaty Amy Hurst Melissa Hayt	Chicago, IL	Higher Learning Commission Annual Conference	Student Assessment	\$3,064.00

**JOINT MEETING OF THE
ROSE STATE COLLEGE
BOARD OF REGENTS
AND THE
BOARD OF TRUSTEES
FOR THE
TECHNICAL AREA EDUCATION DISTRICT
January 22, 2026**

AGENDA ITEM #5e:

Consent Agenda

SUBJECT: Personnel

RECOMMENDATION:

Recommend as part of the Consent Agenda.

STAFF ANALYSIS:

Personnel actions: Employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

TH/mn

Attachment

**ROSE STATE COLLEGE
PERSONNEL RECOMMENDATIONS
November 21, 2025 – January 16, 2026**

Name	Position/Title	Administrative Area	Degree	Number of Months	Effective Date	Classification/ Status
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NEW APPOINTMENTS

Bachhofer, Ms. Jennifer	Academic Advisor, Social Sciences	Academic Affairs	Master's	12	1-05-2026	Professional/ Probationary
Miller, Ms. Rachel	Professor, Earth & Environmental Sciences	Academic Affairs	Master's	9	1-12-2026	Faculty/ Temporary
Powell, Mr. Jason	Head Men's and Women's Wrestling Coach	President's Area	Bachelor's	12	1-09-2026	Professional/ Probationary
Rossiter, Mr. Justin	Maintenance Worker, HVAC	Administrative Services	Diploma	12	1-12-2026	Classified/ Probationary
Self, Ms. Danielle	Professor, Dental Hygiene	Academic Affairs	Bachelor's	10	1-12-2026	Faculty/ Probationary

PROMOTIONS / CHANGES OF ASSIGNMENT

Hollis, Dr. Tammie	From: Senior Director, Cyber Security To: Temporary Lecturer	Academic Affairs			1-15-2026	n/a
Hopkins, Ms. Katrina	From: Office Manager, Financial Aid To: Financial Aid Specialist	Student Affairs			1-1-2026	n/a
Massey, Ms. Faith	From: Workforce Training and Development Specialist To: Marketing & Project Coordinator	Academic Affairs			1-12-2026	Professional/ Probationary

**ROSE STATE COLLEGE
PERSONNEL RECOMMENDATIONS
November 21, 2025 – January 16, 2026**

Name	Position/Title	Administrative Area	Degree	Number of Months	Effective Date	Classification/ Status
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SALARY INCREASES

Bloomer, Ms. Alyssia	Admissions Specialist	Student Affairs				
Brown, Ms. Shyre	Admissions Specialist	Student Affairs				
Schaefer, Mr. Daniel	Transfer Evaluation/Transfer Credit Specialist	Student Affairs				

RESIGNATIONS

Brown, Mr. Jerrad	Maintenance Worker I, HVAC	Administrative Services			1-24-2026	
Cowles, Ms. Delia	Maintenance Worker I, Grounds	Administrative Services			1-13-2026	
Lemieux, Ms. Corissa	Substance Abuse Prevention Services Grant Manager	Student Affairs			1-09-2026	
Watson, Ms. Marque	Clinical Coordinator, Radiologic Technology 80% / Professor, 20%	Academic Affairs			5-22-2026	

**JOINT MEETING OF THE
ROSE STATE COLLEGE
BOARD OF REGENTS
AND THE
BOARD OF TRUSTEES
FOR THE
TECHNICAL AREA EDUCATION DISTRICT
January 22, 2026**

AGENDA ITEM #6a:

Staff Report

SUBJECT: Mid-Del Technology Center Report

RECOMMENDATION:

The report is presented for informational purposes, and no action is required.

STAFF ANALYSIS:

Ms. Becki Foster, Assistant Superintendent of Mid-Del Technology Center will provide an update report on the Mid-Del Technology Center.

TH/mn

**JOINT MEETING OF THE
ROSE STATE COLLEGE
BOARD OF REGENTS
AND THE
BOARD OF TRUSTEES
FOR THE
TECHNICAL AREA EDUCATION DISTRICT
January 22, 2026**

AGENDA ITEM #7a:

SUBJECT: Request approval to engage the services of Crawford and Associates for Internal Auditing Services for the Period 1/1/2025 to 12/31/2025

RECOMMENDATION:

It is recommended that the engagement letter with Crawford and Associates for Internal Auditing Services for the Period 1/1/2025 to 12/31/2025 be approved.

STAFF ANALYSIS:

Attached is the engagement letter with Crawford and Associates for Internal Auditing Services for the Period 1/1/2025 to 12/31/2025. The approximate cost for these services, as noted on the third page of the engagement letter, is \$25,000. This cost is the same amount proposed for last year's internal audit. It is recommended that the engagement with Crawford and Associates to provide the Internal Auditing Services for the Period 1/1/2025 to 12/31/2025 be approved.

TH/brf

Attachment

January 8, 2026

Board of Regents
Rose State College
6420 S.E. 15th
Midwest City, OK 73110

Dear Board of Regents:

Crawford & Associates is pleased that Rose State College (the College) continues to express its confidence in our firm and our government expertise through the request of this engagement letter. We look forward to continuing our professional relationship with the College and the Board.

The purpose of this engagement letter is to confirm the terms of our engagement for the specific professional services requested at this time (see Exhibit A). Those specific internal audit type monitoring services are the result of a risk-based assessment and analysis approach based on input from the Board, College management, and Crawford & Associates.

The objectives of our services in this engagement are to obtain information and review selected accounting records to determine whether any recommendations are warranted regarding the design of established internal control policies and procedures, and to report on the level of compliance with those policies and procedures as designed based on our test work.

In compliance with our professional standards regarding independence, we will not provide any financial statement audit or other attestation services to the College in conjunction with these services. The internal audit type monitoring services provided by our firm to the College under this agreement will be conducted as consulting services and are not considered an audit or attestation engagement as defined by professional standards.

College's Responsibilities

The College is, and will continue to be, solely responsible for establishing and maintaining an effective accounting and internal control system, including, without limitation, systems designed to assure compliance with policies, procedures, and applicable laws and regulations.

College management and the Board of Regents will be responsible for establishing the scope of the internal audit type monitoring and consulting services and the resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the internal audit type monitoring and consulting services to be performed by Crawford & Associates, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

The College agrees that any reports issued by Crawford & Associates in the conduct of this engagement are intended solely for the information and use of College staff, management and the governing body. Any such reports will include wording that describes the limitations on their distribution.

Rose State College
Internal Audit Type Monitoring Services Engagement Letter
January 8, 2026
Page 2 of 4

Crawford & Associates Responsibilities

Crawford & Associates is responsible for providing the services, as defined in the Scope of Available Services section of this letter, for the work encompassed in this engagement letter, as defined in the Fees and Costs section. Such services will be performed in accordance with the applicable consulting professional standards of the American Institute of CPAs.

Crawford & Associates will be responsible for reporting or otherwise communicating to College management and/or the Board of Regents any findings or recommendations, it determines necessary, resulting from the internal audit type monitoring and consulting services provided.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the internal audit type monitoring and consulting services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that Crawford & Associates considers to be nonproprietary will be provided to management of the College. The College may make such copies available to its external auditors and to regulators in the exercise of their statutory oversight of the College. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Other third parties will not be granted access to nonproprietary working papers retained by Crawford & Associates (including any related reports), until the College provides Crawford & Associates with a written consent and an appropriate communication has been submitted to the third party, and the third party acknowledges their understanding of the purpose for which the working papers and reports were prepared. A representative from Crawford & Associates will also be present during the period that the third party, including regulators and external auditors, is provided access to nonproprietary working papers retained by Crawford & Associates.

Third parties, including external auditors or regulators, will not be provided with a photocopy of any working paper for their retention without the prior consent of Crawford & Associates.

Management has the responsibility to timely communicate material weaknesses or reportable conditions in internal controls, misstatements of financial statements, or similar matters to its external auditors, the Board of Regents, and when required, certain regulators. It is also understood and agreed that Crawford & Associates personnel performing services under this engagement letter may be required by professional standards, in certain cases, to communicate directly to the College's external auditors, the Board of Regents, or certain regulators such findings and information that have been previously communicated to management of the College.

Rose State College
Internal Audit Type Monitoring Services Engagement Letter
January 8, 2026
Page 3 of 4

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by our firm in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates as noted below:

Standard Hourly Rates:

- Firm President \$275
- Shareholders \$190
- Senior Managers \$170
- Managers \$150
- Senior Professional Staff \$130
- Professional Staff \$90
- Clerical Staff \$60

Services Included in this Engagement:

The services defined in the Scope of Available Services section of this letter that are specifically included in this engagement are as follows:

- Internal Audit Type Monitoring Services – Internal Audit Plan (see Exhibit A)
- Performer Financial Analysis

The estimated professional fees associated with this work will approximate \$25,000, with out-of-pocket expenses billed for actual costs incurred. It should be noted that this amount is an estimate since it is not possible to accurately pre-determine the number of hours of worked required. However, our hours and resulting professional fees billed will not exceed this estimated amount unless additional approval is obtained from the College prior to any additional work commencing.

The term of this engagement is a period from the date of acceptance through completion of the specific internal audit type monitoring and consulting services requested at this time (see Exhibit A). The College may request that Crawford and Associates perform additional available services that are not encompassed in the Services Included in this Engagement section above. Crawford and Associates may perform such additional services upon receipt of a separate signed engagement letter or an addendum to this engagement letter with terms and conditions that are acceptable to the College and Crawford and Associates.

The agreements and undertakings of the College contained in this engagement letter, including, without limitation, those pertaining to restrictions on report use and distribution, and limitation on liability, shall survive the completion or termination of this engagement.

Rose State College
Internal Audit Type Monitoring Services Engagement Letter
January 8, 2026
Page 4 of 4

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with Rose State College.

Respectfully submitted and agreed to by,



Frank Crawford
Crawford and Associates, P.C.

Accepted and Agreed to for Rose State College:

By: William Fisher

Associate VP - Fiscal Ops
Title: _____

01-09-2026
Date: _____

**ROSE STATE COLLEGE
INTERNAL AUDIT PLAN
FY 2026**

Engagement Name	Board/Mgmt. Importance (H,M,L,)	Estimated Hours
1. Encumbrance & Pre-Audit System	N/A	12-24
2. Cash on Hand	M	16-24
3. Clery Act	H	24-32
4. Civic Center Agreement	M	8-16
5. Bachelors of Applied Technology Review	M	32-40
6. Follow-up on Prior Year Audit Findings	N/A	8-16
7. Report Writing, Meetings, and Presentations	--	24-32
8. Performer	--	8-16
Total Planned Hours		132-200

**JOINT MEETING OF THE
ROSE STATE COLLEGE
BOARD OF REGENTS
AND THE
BOARD OF TRUSTEES
FOR THE
TECHNICAL AREA EDUCATION DISTRICT
January 22, 2026**

AGENDA ITEM #7b:

SUBJECT: Request approval to engage the services of Crawford and Associates for Financial Statement Consulting and Preparation Services for Fiscal Year 2026

RECOMMENDATION:

It is recommended that services of Crawford and Associates for Financial Statement Consulting and Preparation Services for Fiscal Year 2026 be approved.

STAFF ANALYSIS:

Attached is the engagement letter with Crawford and Associates for the Financial Statement, Consulting and Preparation Services for Fiscal Year 2026. The approximate cost for these services, as noted on the fourth page of the engagement letter, is \$22,500 and is the same amount proposed for last year's consulting and preparation services. It is recommended that Crawford and Associates be approved to provide the Financial Statement, Consulting and Preparation Services for Fiscal Year 2026.

TH/brf

Attachment

January 8, 2026

Board of Regents
Rose State College
6420 S.E. 15th
Midwest City, OK 73110

Dear Board of Regents:

Crawford & Associates, P.C. is pleased that Rose State College (the College) has expressed its confidence in our firm and our state and local government expertise by requesting this engagement letter. We look forward to a long and successful relationship as an integral financial management resource to the College and the Board.

We are prepared to provide a full range of accounting and consulting services to the College contingent upon approval of this contract. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the College are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Audit or Monitoring Activities
- Internal Control Policies and Procedures Assistance
- Data Analysis and Data Mining Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Performer© Financial Statement Analysis
- Tax and Other Regulatory Report Assistance

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Initial Services Requested

Preparation of Annual Financial Statements:

- Assisting with the preparation of the College's annual financial statements from supporting schedules developed and prepared by the College's staff
- Assisting with the coordination of the annual financial statement audit and communications with the external financial statement auditors

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the College as of and for the year ended June 30, 2026. Such financial statements will include:

- a. Basic Financial Statements, including notes to the financial statements
- b. Required Supplementary Information
- c. Supplementary Information (to the extent management elects to include)
- d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSS:

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- a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements
- b. The prevention and detection of fraud
- c. To ensure that the entity complies with the laws and regulations applicable to its activities
- d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements
- e. To provide us with:
 - i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
 - ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and
 - iii. Unrestricted access to persons within College, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the Board will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

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Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. College management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President \$275
- Shareholders \$190
- Senior Managers \$170
- Managers \$150
- Senior Professional Staff \$130
- Professional Staff \$90
- Clerical Staff \$60

Because Crawford & Associates has no direct control over the type and amount of services requested by the College during the term of this engagement, nor does Crawford & Associates have direct control over the quality of the College's accounting system or records, potential turnover of the College's staff, or the College's staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on the College to provide us with a copy of approved purchase orders or other form of authorization documentation, and to monitor the cumulative fees and expenses charged. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For your purchase order preparation purposes, we estimate that the fees for the Initial Services Requested, as outlined in the Scope of Service section of this letter, will approximate \$22,500. Should it appear during the course of our engagement that our fees and costs for the services requested may exceed this estimate, we will notify College management as soon as reasonably possible and obtain authorization to proceed.

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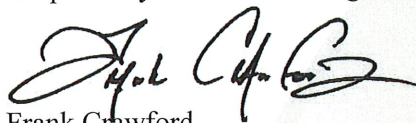
The term of this engagement is a period from the date of acceptance of this engagement letter through the date of issuance of the College's financial statements for the period ended June 30, 2026. Crawford & Associates may perform additional services upon receipt of a formal request and an authorized purchase order or other form of authorization documentation with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement. This agreement may be renewed for a one-year period on an annual basis through receipt of written notice or authorization from the College and agreement to the terms by Crawford & Associates.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to a long and successful professional relationship with Rose State College.

Respectfully submitted and agreed to by,



Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for Rose State College:

By: William Fisher

Title: Associate VP - Fiscal Ops

Date: 01-09-2026

**JOINT MEETING OF THE
ROSE STATE COLLEGE
BOARD OF REGENTS
AND THE
BOARD OF TRUSTEES
FOR THE
TECHNICAL AREA EDUCATION DISTRICT
January 22, 2026**

AGENDA ITEM #7c:

Administrative Services

SUBJECT: Request for Approval to Execute a Network-as-a-Service Agreement and Related Network Security Software Purchase

RECOMMENDATION:

Staff recommends approval to execute a Network-as-a-Service contract with DHE Computer Systems for a 60-month term, subject to annual review and renewal, in the total amount of \$1,483,738.80, paid in monthly installments of \$24,728.98, and to approve a separate one-time purchase of ClearPass licenses and support in the amount of \$113,779.66, as detailed in the staff analysis.

STAFF ANALYSIS:

Rose State College is proposing the adoption of a Network-as-a-Service (NaaS) model to replace existing, aging networking equipment. This approach modernizes the campus network infrastructure and addresses growing operational, security, and financial risks by shifting the majority of required equipment to a cloud-based environment. Core network components—including switches and wireless infrastructure—will be virtualized, enabling the College to scale network capacity efficiently as academic programs and institutional needs evolve. Delivered as a managed service, this model provides enhanced security, cloud-based management, and simplified operations while supporting responsible stewardship of resources through predictable costs, strengthened compliance, improved connectivity, and alignment with the College's IT lifecycle strategy. Collectively, these benefits position Rose State for long-term innovation and student success without compromising fiscal responsibility.

Rose State College | Network Modernization Initiative

- **Supporting Rose State's Mission**
Rose State College is modernizing its campus network to better support student success, instructional excellence, and institutional reliability through the adoption of Network-as-a-Service.
- **Responsible Stewardship of Resources**
This model allows the College to modernize critical infrastructure without a large upfront capital investment, ensuring responsible use of public funds and predictable long-term costs.

- **Sustainable IT Lifecycle Management**
The solution aligns with Rose State’s IT lifecycle strategy by providing ongoing refresh, support, and upgrades as part of the service—reducing aging infrastructure and long-term risk.
- **Secure and Compliant Environment**
Enhanced security and cloud-based management strengthen the College’s compliance posture and protect sensitive academic and institutional data across the campus, including zero-trust network controls and firewall protections.
- **Operational Simplicity for IT Staff**
Simplified network operations allow Rose State’s IT teams to focus on supporting faculty, staff, and students rather than managing hardware refresh cycles and complex maintenance tasks.
- **Improved Campus Connectivity**
Reliable, scalable connectivity ensures consistent access to instructional technologies, online learning platforms, and student services—supporting both in-person and remote learning environments.
- **Positioning Rose State for the Future**
This investment establishes a future-ready network foundation that can scale with enrollment, academic programs, and emerging technologies, ensuring Rose State remains competitive and innovative while maintaining fiscal discipline.

The agreement is proposed for a 60-month term, subject to annual review and renewal. The total contract cost is \$1,483,738.80, to be paid in monthly installments of \$24,728.98. In addition, staff recommends a separate one-time purchase of ClearPass, also provided by DHE Computer Systems, in the amount of \$113,779.66 for perpetual licenses and five years of support. ClearPass is licensed independently and is not included in the monthly NaaS consumption model. Collectively, the NaaS agreement provides the network hardware, while ClearPass supplies the operational software, firewall functionality, and required licenses.

TH/kl/bc

**JOINT MEETING OF THE
ROSE STATE COLLEGE
BOARD OF REGENTS
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AGENDA ITEM #8(a)(b)(c):

The Board of Regents/Trustees may convene an executive session, as authorized by Title 25 O.S. §307(B)(1), (3), an/or (4) for the purposes of:

a. discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee;

Bachhofer, Ms. Jennifer

Hollis, Dr. Tammie

Powell, Mr. Jason

Bloomer, Ms. Alyssia

Hopkins, Ms. Katrina

Rossiter, Mr. Justin

Brown, Mr. Jerrad

Lemieux, Ms. Corissa

Schaefer, Mr. Daniel

Brown, Ms. Shyre

Massey, Ms. Faith

Self, Ms. Danielle

Cowles, Ms. Delia

Miller, Ms. Rachel

Watson, Ms. Marque

b. discussing the purchase or appraisal of real property; and

c. confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

SUBJECT/RECOMMENDATION:

It is recommended that the board enter into an executive session to discuss personnel, real property, and/or potential legal issues.

STAFF ANALYSIS:

In accordance with Title 25 O.S. §307(B)(1), (3), and (4), the Board of Regents/Trustees may convene in executive session for the limited purposes of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of individual salaried public officers or employees; the purchase or appraisal of real property; and confidential communications between the public body and its attorney concerning a pending investigation, claim, or action, when disclosure would seriously impair the ability of the public body to process the matter or conduct a proceeding in the public interest.

No action will be taken during executive session. Any action resulting from these discussions will be considered and taken, if appropriate, in open meeting.

TH/mn

**JOINT MEETING OF THE
ROSE STATE COLLEGE
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TECHNICAL AREA EDUCATION DISTRICT
January 22, 2026**

AGENDA ITEM #9:

Executive Session Action(s)

SUBJECT: Possible action(s) as discussed in the Executive Session

RECOMMENDATION:

This action item is a result, if any, of the Executive Session.

STAFF ANALYSIS:

An open session item for possible action(s) as discussed in Executive Session.

TH/mn

**JOINT MEETING OF THE
ROSE STATE COLLEGE
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January 22, 2026

AGENDA ITEM #10a:

President's Report

SUBJECT: Report on meeting dates/items of interest

RECOMMENDATION:

This is an informational item and requires no action.

STAFF ANALYSIS:

Meeting dates of interest that have been scheduled for this and upcoming school year are included below. The President will give a verbal report on any other items of interest.

Date	Time(s)	Event	Location
1/31/2026	--	OSSAA Academic Bowl State Tournament	JWSU, Academic Buildings
2/10/2026	6:00 p.m.	RSC Foundation Event: Prairie Rose Roundup	FNB Community Bank Ballroom
2/19/2026	11:30 a.m.	Board of Regents/Board of Trustee Regular Meeting	Regents' Conference Room
3/16/2026 – 3/20/2026	--	Campus Closed for Spring Break	--
3/31/2026	TBA	Higher Education Day/Oklahoma's Promise Day at the Capitol	State Capitol
4/1/2026	TBA	Aerospace Day at the Capitol	State Capitol
4/16/2026	11:30 a.m.	Board of Regents/Board of Trustee Regular Meeting	Regents' Conference Room
4/23/2026	5:00 p.m.	RSC Foundation Event: Run for the Rose	TBA

Date	Time(s)	Event	Location
5/8/2026	TBA	2026 Commencement Ceremonies & Excellence Awards Brunch	Jeanie Webb Student Union
5/21/2026	11:30 a.m.	Board of Regents/Board of Trustee Regular Meeting	Regents' Conference Room
5/25/2026	--	Campus Closed for Memorial Day Holiday	--
6/17/2026*	11:30 a.m.	Board of Regents/Board of Trustee Regular Meeting *AMENDED DATE*	Regents' Conference Room
6/19/2026	--	Campus Closed for Juneteenth Holiday	--

TH/mn