

**ROSE STATE COLLEGE  
BOARD OF REGENTS  
AND THE  
BOARD OF TRUSTEES  
FOR THE  
TECHNICAL AREA EDUCATION DISTRICT**  
6420 S.E. 15th Street  
Midwest City, OK 73110  
Administration Building, Regents' Conference Room

**AGENDA**

**Joint Regular Meeting, April 16, 2026, 11:30 a.m.  
Chairman William H. "Bill" Croak, Presiding**

*As authorized by 70 O.S. § 4410 and 4423: This is a joint meeting of the Rose State College Board of Regents and the Board of Trustees for the Technical Area Education District. The Board members of each entity are comprised of the same individuals, but may be taking action in the capacity of a member of the Board of Regents for Rose State College, or in the capacity of a member of the Board of Trustees for the Technical Area Education District, or in both capacities. Therefore, the text box on each item of the Agenda will indicate whether the item is presented for consideration and possible action by the Board of Regents for Rose State College ("Regents' Item"), by the Board of Trustees for the Technical Area Education District ("Trustees' Item"), or by both entities ("Regents and Trustees Item"), and the action and votes will be recorded appropriately. In the event an item is not specified, then, unless expressly stated otherwise, the item shall be deemed to be presented to and acted upon by the Board of Regents for Rose State College and the Board of Trustees for the Technical Area Education District. On the agenda listing, the designations will be (R) for Regents' Item; (T) for Trustees' Item; and (R&T) for Regents and Trustees' Item.*

**1. Call to Order – Chairman.**

*\*\*Regents will have an informal lunch at 11:00 a.m. but will not discuss the agenda, make any decisions, or vote. Normal start time for the public meeting will be 11:30 a.m.\*\**

**2. Roll Call – Secretary.**

**3. Announcements/Introductions and Hearing of Delegations – President.**

Introduction of guests by President and Executive staff. *(Informational item only.)*  
(R&T)

**4. Communications of Interest – President.**

PowerPoint presentation. *(Informational item only.)* (R&T)

**5. Consent Agenda – Chairman.**

*Note: These routine items under the Consent Agenda can be approved by the Regents/Trustees by unanimous consent with one motion. If an item does not meet with the approval of all Regents/Trustees and they desire to discuss this item, then only that item will be removed and handled as a regular agenda item separate from those under the Consent Agenda.*

- a. Minutes – Joint Regular Meeting of the Rose State College Board of Regents and Board of Trustees for the Rose State College Technical Area Education District – February 19, 2026. Page 5. (R&T)
- b. Purchases and/or contractual services of \$75,000 or more for the month of April 2026. Page 6. (R&T)
- c. Rose State College Financial Reports for January 2026 and February 2026. Page 7. (R)
- d. Rose State College Technical Area Education District Financial Reports for January 2026 and February 2026. Page 8. (T)
- e. Out-of-State Travel. Page 9. (R&T)
- f. Personnel Actions. Page 10. (R&T)

Avila, Mr. Jorge  
Brinegar, Ms. Autumn  
Buller, Mr. Camon  
Byington, Ms. Spring  
Caldwell, Ms. Pamela  
Cornejo, Ms. Danielle  
Earle, Ms. Nikita  
Foster, Ms. Victoria  
Henning, Ms. Fallon  
Lawrence, Ms. Amy

Lomo, Ms. Tatiana  
Maupin, Mr. Charles  
McCurley, Ms. Elaine  
Moore, Dr. Krystal  
Peek, Ms. Jennifer  
Perry, Ms. Lori  
Stramski, Ms. Paige  
Turner, Dr. Nicole

**6. Staff Reports – President.**

- a. Report on the CCF/RSC Partnership regarding the Performing Arts Center – Ms. Elizabeth Gray, Executive Director of the Civic Center Foundation. Page 11. *(Informational item only.)* (R&T)
- b. Report on 2026 Commencement Ceremonies – Vice President Kirby Harzman. Page 12. *(Informational item only.)* (R&T)

7. **Possible Executive Session – Chairman.** (No action to be taken.)

*The Board of Regents/Trustees may convene an executive session, as authorized by 25 O.S. §307(B)(1)(4) for the purposes of:*

a) *Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee; and*

Avila, Mr. Jorge	Lawrence, Ms. Amy
Blanco, Mr. Fernando	Lomo, Ms. Tatiana
Brinegar, Ms. Autumn	Lopez, Mr. George
Buller, Mr. Camon	Martin, Ms. Cara
Byington, Ms. Spring	Maupin, Mr. Charles
Caldwell, Ms. Pamela	McCurley, Ms. Elaine
Carter, Mr. Davian	Mellington, Mr. Joshua
Cherrington, Mr. Thomas	Moore, Dr. Krystal
Chin, Ms. Mardy	Peek, Ms. Jennifer
Cornejo, Ms. Danielle	Perry, Ms. Lori
Earle, Ms. Nikita	Reece, Mr. Dwight
Foster, Ms. Victoria	Richards, Ms. Teresa
Gerdpoul, Mr. Amnat	Rogers, Ms. Kristina
Griggs, Mr. Cary	Rossiter, Mr. Justin
Gurau, Mr. Richard	Shiple, Mr. Steven
Harjo, Mr. Kevin	Standridge, Mr. Weston
Harkless, Mr. Wayne	Stramski, Ms. Paige
Henning, Ms. Fallon	Stutzman, Mr. Scott
Hughes, Mr. Joedon	Stutzman, Mr. Steven
Keith, Mr. John	Turner, Dr. Nicole

b) *Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.*

Potential Litigation

Page 13. (R&T)

8. **Executive Session Action – Chairman.**

Possible action as discussed in Executive Session. Page 14. (R&T)

**9. President's Report – President.**

- a. Report, discussion, and possible action regarding adoption of the Rose State College Strategic Plan (2026-2029). Page 15. (R&T)
- b. Report, discussion, and possible action from the Academic Affairs committee concerning the Curriculum Changes for Academic Year 2025-2026. Page 16. (R&T)
- c. Report, discussion, and possible action from the Financial and Audit committee concerning the Internal Audit Report for the period of January 1, 2025, through December 31, 2025. Page 17. (R&T)
- d. Report on meeting dates and items of interest. Page 18. (*Informational item only.*) (R&T)

**10. Regent/Trustee Comments – Chairman.**

**11. New Business:** Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of posting” of the Agenda. (R&T)

**12. Adjournment.**

**JOINT MEETING OF THE  
ROSE STATE COLLEGE  
BOARD OF REGENTS  
AND THE  
BOARD OF TRUSTEES  
FOR THE  
TECHNICAL AREA EDUCATION DISTRICT  
April 16, 2026**

**AGENDA ITEM #5a:**

Consent Agenda

**SUBJECT:** Minutes

**RECOMMENDATION:**

Recommend approval as part of the Consent Agenda.

**STAFF ANALYSIS:**

Minutes – Joint Regular Meeting of the Rose State College Board of Regents and Board of Trustees for the Rose State College Technical Area Education District – February 19, 2026, on the attached pages are recommended for approval.

TH/mn

Attachment

**ROSE STATE COLLEGE  
BOARD OF REGENTS  
AND THE  
BOARD OF TRUSTEES  
FOR THE  
TECHNICAL AREA EDUCATION DISTRICT**  
6420 Southeast Fifteenth Street  
Midwest City, OK 73110  
Administration Building, Regents' Conference Room

**MINUTES**

**Joint Regular Meeting, February 19, 2026, 11:30 a.m.  
Chairman William H. "Bill" Croak, Presiding**

The Board of Regents for Rose State College and the Board of Trustees for the Rose State College Technical Area Education District met in regular joint session at 11:30 a.m., Thursday, February 19, 2026, in the Administration Building, Regents' Conference Room, 6420 S.E. 15th Street, Midwest City, Oklahoma. Notice of the meeting was originally filed with the Secretary of State on December 10, 2025. The agenda was posted by 11:30 a.m. on Wednesday, February 18, 2026, in compliance with the provisions of the Open Meeting Act.

*As authorized by 70 O.S. § 4410 and 4423: This is a joint meeting of the Rose State College Board of Regents and the Board of Trustees for the Technical Area Education District. The Board members of each entity are comprised of the same individuals, but may be taking action in the capacity of a member of the Board of Regents for Rose State College, or in the capacity of a member of the Board of Trustees for the Technical Area Education District, or in both capacities. Therefore, the text box on each item of the Agenda will indicate whether the item is presented for consideration and possible action by the Board of Regents for Rose State College ("Regents' Item"), by the Board of Trustees for the Technical Area Education District ("Trustees' Item"), or by both entities ("Regents and Trustees Item"), and the action and votes will be recorded appropriately. In the event an item is not specified, then, unless expressly stated otherwise, the item shall be deemed to be presented to and acted upon by the Board of Regents for Rose State College and the Board of Trustees for the Technical Area Education District. On the agenda listing, the designations will be (R) for Regents' Item; (T) for Trustees' Item; and (R&T) for Regents and Trustees' Item.*

**1. Call to Order – Chairman.**

Chairman William H. “Bill” Croak called to order a joint regular meeting of the Board of Regents for Rose State College and the Board of Trustees for the Technical Area Education District at 11:30 a.m., Thursday, February 19, 2026, in the Regents’ Conference Room.

**2. Roll Call – Secretary.**

Secretary Clabes will call the roll. (R&T)

Secretary Brandon Clabes called the roll. The following members were present:

Position 1 – Brandon Clabes

Position 5 – Laure Vaught Majors

Position 2 – Chris Hill

Position 6 – William H. “Bill” Croak

Position 3 – Stacy Willard

Position 7 – Norm Mejsrik

Position 4 – Gregory C. Smith

A quorum was declared present.

**3. Announcements/Introductions and Hearing of Delegations – President.**

Introduction of guests by President and Executive staff. Informational item only. (R&T)

President Hurst invited members of the executive staff to introduce guests in attendance.

The following representatives were introduced:

- Dr. Kirby Harzman, Vice President for Student Affairs, introduced Allison Smith, Student Senate Representative, and Emily Wise, Professional and Administrative Staff Association (PASA) Representative.
- Dr. Melissa Hayt, Provost and Vice President for Academic Affairs, introduced Laura O’Neal, Classified Staff Association (CSA) Representative.
- Dr. Kent Lashley, Executive Vice President, introduced Mr. Richard Andrews, who is serving in a consulting capacity assisting the College with the Campus Master Plan process.

Also present was Mr. Ray Vincent, College Attorney.

President Hurst stated there were no requests from delegations.

No Board action was required.

**4. Communications of Interest – PowerPoint Presentation – President.**

President Hurst will provide communications of interest to the Board via PowerPoint presentation. Informational item only. (R&T)

President Hurst provided Communications of Interest to the Board via PowerPoint presentation, highlighting student and faculty achievements, community partnerships, recruitment initiatives, and athletics updates.

- **Music Program Recognition:** President Hurst reported that two Rose State student musicians, Eric Morales and Nicholas Waskom, were selected to perform in the 2026 Oklahoma Intercollegiate Honor Band, a prestigious statewide ensemble presented by the Oklahoma Music Educators Association (OkMEA) and the College Band Directors National Association. Students are nominated statewide and complete competitive auditions prior to selection. Participation includes intensive rehearsals, performance at the OkMEA Conference, and professional networking opportunities. This marks Rose State's second year participating in the Honor Band. In addition, Dr. David Marvel was nominated by his peers to serve in a multi-year leadership role with the organization as Assistant Chair for 2027–2028 and Chair for 2029–2030. President Hurst noted that these recognitions reflect the continued strength and growing reputation of Rose State's music program.

- **Faculty Recognition:** President Hurst reported that Dr. Tracey Gregg-Boothby, Professor of Music, was named the OkMEA Higher Education Exemplary Teacher. The award was presented at the OkMEA Winter Conference in Tulsa and recognizes excellence in teaching, professional leadership, and advocacy for music

education at the collegiate level. Dr. Gregg-Boothby has served Rose State College since 2011 and continues to elevate student learning and performance opportunities within the Fine Arts program.

- **Quiz Bowl – National Qualification:** President Hurst announced that the Rose State College Quiz Bowl Team qualified for the National Community College Championship Tournament in Chicago. Team members include Cassidy McIntyre (Team Captain and High Scorer), Ayden Gates, Isabelle Maulsby, and Edward Tiscornia. Ms. McIntyre was recognized as a Top 5 Individual Scorer at the Snow Bowl Tournament in Kansas and has earned multiple individual honors this season. The team is advised by Dr. Amy Hurst. President Hurst commended the students and their advisor as they prepare to compete on the national stage.

- **OSSAA State Academic Bowl Championship:** President Hurst reported that Rose State hosted the OSSAA State Academic Bowl Championship on January 31 for the sixth consecutive year. The event brought high school teams from across Oklahoma to campus for statewide academic competition. He noted that hosting the event reinforces Rose State’s partnership in K–12 academic enrichment and serves as a valuable recruitment opportunity for high-achieving students.

- **Prairie Rose Roundup – Tower Awards:** President Hurst reported on the 2026 Prairie Rose Roundup and Tower Awards hosted by the Rose State College Foundation. This year’s awards were presented posthumously to Brigadier General Richard “Dick” Hefton and Dr. Anthony “Tony” Thomas in recognition of decades of leadership and service to Rose State College and higher education in the region. Chairman Croak commended the Foundation for a successful event.

- **Honorary Commander Recognition:** President Hurst recognized Dr. Anita Poole-Endsley, Executive Director of the RSC Foundation and Resource Development, who is being sworn in as an Honorary Commander at Tinker Air Force Base. He explained that the Honorary Commander program connects civic leaders with Tinker’s mission and strengthens partnerships between the base and the community. The selection reflects Dr. Poole-Endsley’s leadership and Rose State’s continued collaboration with Tinker and the aerospace sector.

- **Innovative Logistics & Advanced Technologies Summit:** President Hurst reported that Rose State hosted the Innovative Logistics & Advanced Technologies Summit on January 29. The event featured keynote remarks by former NASA Administrator Jim Bridenstine and comments from Lieutenant Governor Matt Pinnell regarding aerospace and workforce strategy. Panel discussions addressed aerospace logistics, cybersecurity, and advanced air mobility. President Hurst noted that Rose State served as the host institution for the event in partnership with several higher education institutions, and that the summit aligns closely with the College’s academic programming and workforce mission.

- **Recruitment and Outreach Initiatives:** President Hurst reported that more than 150 Mid-Del sophomores attended Sophomore Day on February 6 in the Jeanie Webb Student Union and the Tanenbaum Aerospace and Cybersecurity Center, where students explored academic programs, career pathways, and student life opportunities. He noted that feedback was overwhelmingly positive. Junior Preview Day was scheduled for February 20 as part of continued recruitment efforts. Regent Clabes emphasized the importance of strengthening concurrent enrollment opportunities and expanding pipelines with Mid-Del

Public Schools. President Hurst responded that the administration, including Dr. Hayt and Dr. Harzman, has been working to broaden outreach efforts and increase exposure to Rose State’s academic offerings.

- **Raider Athletics:** President Hurst concluded with updates from Raider Athletics, noting that baseball and softball opened their 2026 spring seasons. Softball split a doubleheader at Crowder College, and baseball secured its first win of the season on February 10 against Redlands Community College. He reported that both teams are demonstrating resilience and competitive growth early in the season.

President Hurst concluded his Communications of Interest report. No Board action was required.

**5. Consent Agenda – Chairman.**

*Note: These routine items under the Consent Agenda can be approved by the Regents/Trustees by unanimous consent with one motion. If an item does not meet with the approval of all Regents/Trustees and they desire to discuss this item, then only that item will be removed and handled as a regular agenda item separate from those under the Consent Agenda.*

- Minutes – Joint Regular Meeting of the Rose State College Board of Regents and Board of Trustees for the Rose State College Technical Area Education District – January 22, 2026. Page 4. (R&T)
- Rose State College Financial Reports for December 2025. Page 5. (R)
- Rose State College Technical Area Education District Financial Reports for December 2025. Page 6. (T)
- Out-of-State Travel Requests. Page 7. (R&T)
- Personnel Actions. Page 8. (R&T)

Hopkins, Ms. Katrina  
Kever, Ms. Jessi  
McCurley, Ms. Elaine

Rickard, Ms. Meagan  
Simon, Ms. Ciera  
Soliven, Mr. Andrew

Chairman Croak presented the Consent Agenda and reminded the Board that routine items may be approved by unanimous consent with one motion unless a Regent or Trustee requests that an item be removed for separate discussion and action.

There were no items pulled for discussion or separate action.

A motion to approve the Consent Agenda was made by Regent/Trustee Hill and seconded by Regent/Trustee Mejstrik. The vote was as follows:

Position 1 – aye

Position 5 – aye

Position 2 – aye

Position 6 – aye

Position 3 – aye

Position 7 – aye

Position 4 – aye

Upon vote, all Regents/Trustees voted aye; none opposed. The motion passed and the Consent Agenda was approved.

**6. Academic Affairs – Provost/Vice President.**

- a. Request approval of a new Associate in Applied Science (AAS) in Simulation Technology with two options—Aerospace Simulation Maintenance Technician and Healthcare Simulation Maintenance Technician—and authorization to submit to OSRHE for approval. Page 9. (R&T)

Provost and Vice President for Academic Affairs Dr. Melissa Hayt presented a request for approval of a new Associate in Applied Science (AAS) in Simulation Technology, including two program options: Aerospace Simulation Maintenance Technician and Healthcare Simulation Maintenance Technician. She reported that the College was awarded a grant through the Oklahoma Commission on Workforce Development to establish the program and that the administration is working under an accelerated timeline to enroll the first cohort in Fall 2026. Dr. Hayt noted that the program concept was approved in October 2025, faculty leadership was hired shortly thereafter, and curriculum has been developed and approved through the College’s curriculum

review process. The program includes both a degree pathway and micro-credential options to support non-degree workforce training. Facilities have been identified, procurement is underway, and industry partners have expressed strong demand for program graduates.

- Dr. Hayt explained that the Aerospace option focuses on maintenance and repair of flight simulation systems. She noted that industry partners, including CAE, have expressed an urgent need for trained technicians, emphasizing that downtime of simulators results in significant financial loss.
- She further explained that the Healthcare option addresses maintenance and repair of high-fidelity medical simulation equipment used in nursing and allied health programs. She stated that enhanced simulation capacity can help offset clinical placement limitations and expand enrollment in healthcare programs. Students in the Healthcare option may also have internship opportunities on campus working with existing simulation equipment.

During discussion:

- Regent/Trustee Majors inquired whether other colleges offer similar degree programs. Dr. Hayt responded that, to her knowledge, only one comparable Associate of Applied Science program currently exists nationally, located at Lake Area Technical College in South Dakota. She noted that Rose State is well-positioned to develop a top-tier, industry-informed program supported by grant funding and that the lab infrastructure will also support related academic programs.
- Regent/Trustee Mejstrik asked about local demand among healthcare providers in the metropolitan area. Dr. Hayt responded that healthcare employers experience similar challenges with simulation equipment downtime and that historically there has not been a defined academic pathway into this field. She stated that industry partners have responded

positively to the College’s effort to create a structured degree program aligned with workforce needs.

Chairman Croak asked if there were any further questions or discussion. There were none.

A motion to approve the new Associate in Applied Science in Simulation Technology, including both program options, and to authorize submission to the Oklahoma State Regents for Higher Education was made by Regent/Trustee Majors and seconded by Regent/Trustee Smith.

The vote was as follows:

Position 1 – aye

Position 5 – aye

Position 2 – aye

Position 6 – aye

Position 3 – aye

Position 7 – aye

Position 4 – aye

Upon vote, all Regents/Trustees voted aye; none opposed. The motion passed.

Chairman Croak thanked the Provost for her leadership and work in bringing the program forward.

**7. Possible Executive Session – Chairman. (No action to be taken.)**

***The Board of Regents/Trustees may convene an executive session, as authorized by 25 O.S. § 307(B)(1) for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.***

Hopkins, Ms. Katrina  
Kever, Ms. Jessi  
McCurley, Ms. Elaine

Rickard, Ms. Meagan  
Simon, Ms. Ciera  
Soliven, Mr. Andrew

Page 10. (R&T)

Chairman Croak stated that an Executive Session had been listed on the agenda pursuant to 25 O.S. § 307(B)(1) for the purpose of discussing personnel matters.

He then announced that an Executive Session was not necessary, and the Board did not convene in Executive Session.

**8. Executive Session Action(s) – Chairman.**

Possible action(s) as discussed in Executive Session. Page 11. (R&T)

Chairman Croak stated that because the Board did not convene in Executive Session, no action was required under this agenda item.

**9. President’s Report – President.**

- a. Consideration and possible action concerning Interlocal Cooperation Agreements for Fiscal Year 2027 between the Board of Trustees for the Rose State College Technical Area Education District and the Board of Education for the Midwest City-Del City Lewis Eubanks Technology Center, School District I-52. Page 12. (T)

President Hurst presented for consideration the Interlocal Cooperation Agreements for Fiscal Year 2027 between the Board of Trustees for the Rose State College Technical Area Education District and the Board of Education for Midwest City-Del City Lewis Eubanks Technology Center, School District I-52.

President Hurst explained that these agreements date back to fiscal years 1986–1987 and 1987–1988 and establish the longstanding partnership between Rose State College’s Technical Area Education District and Mid-Del I-52. Under the agreements, Mid-Del furnishes educational services to the Technical Area Education District, expanding access to workforce-focused training opportunities for the citizens served by both institutions.

He reported that the agreements for FY2027 remain unchanged from FY2026 and have been reviewed by College administration and legal counsel. As outlined in the staff analysis, the courses covered under the agreements are designed to develop skills in preparation for employment, career enhancement, or related purposes; are offered or capable of being offered by

either party; are provided for no academic credit; and are available, though not necessarily restricted, to adult students.

President Hurst stated that, if approved by the Board of Trustees, the agreements would be forwarded to the Mid-Del Board of Education for approval and subsequently submitted to the Office of the Attorney General and the Secretary of State for final approval.

Chairman Croak asked if there were any questions or discussion from the Board. There were none.

A motion to approve the Interlocal Cooperation Agreements for Fiscal Year 2027 was made by Regent/Trustee Mejstrik and seconded by Regent/Trustee Hill. The vote was as follows:

Position 1 – aye

Position 5 – aye

Position 2 – aye

Position 6 – aye

Position 3 – aye

Position 7 – aye

Position 4 – aye

Upon vote, all Regents/Trustees voted aye; none opposed. The motion passed.

b. Report and possible action from the Academic Affairs committee regarding charter schools' annual reports. Page 13. (R&T)

President Hurst presented Agenda Item 9b, the report from the Academic Affairs Committee regarding annual updates from Rose State–authorized charter schools for the 2024–2025 school year. He stated that the Committee met earlier in the day to receive reports from Dove Science Academy, Tulsa Classical Academy, and W.K. Jackson Leadership Academy, and invited the Committee to provide a summary.

Provost and Vice President for Academic Affairs Dr. Melissa Hayt reported that all three charter schools provided updates covering academic performance, financial performance, and operational matters. She stated that Dove Science Academy has completed its relocation to a new

facility, allowing for increased enrollment capacity, and received A and B grades on the state report card, with a continued focus on improving performance metrics. She reported that Tulsa Classical Academy is engaged in a capital campaign to expand facilities and increase enrollment capacity as part of its growth phase. She further reported that W.K. Jackson Leadership Academy is operating under new leadership and, while current report card scores are not yet at the desired level, leadership is implementing data-driven strategies to improve academic outcomes.

During discussion, Regent/Trustee Clabes inquired about the renewal timeline for each school's charter contract. Dr. Hayt responded that Dove Science Academy's contract was recently extended and is up for renewal in 2030; Tulsa Classical Academy's contract expires in August 2028; and W.K. Jackson Leadership Academy's contract expires July 1, 2027. She explained that renewal requests must be submitted in writing prior to expiration and that the College would respond in writing.

Regent/Trustee Clabes further asked what safeguards are in place between renewal periods to ensure performance expectations are being met and whether the College retains authority to terminate or decline continuation of the authorizing relationship if necessary. Dr. Hayt responded that the College may provide written notice to terminate the authorizing relationship if performance or compliance concerns arise and that schools may also request to end the relationship. She noted that since Rose State initially authorized these schools, the Statewide Charter School Board has been established as an additional authorizing body. She further stated that she currently serves as the College's point of contact for charter school matters and receives any communication or grievances from the Statewide Charter School Board.

Chairman Croak emphasized the importance of remaining vigilant in overseeing charter school performance and protecting the College's reputation in its role as authorizer.

President Hurst concluded by stating that the Committee brought the item forward for information only and did not recommend a motion.

No Board action was taken.

- c. Report and possible action from the Campus Master Plan Committee regarding active and planned capital projects. Page 14. (R&T)

President Hurst presented Agenda Item 9c, the report from the Campus Master Plan Committee regarding active and planned capital projects. He stated that the Committee met earlier that morning at 9:30 a.m. in the Regents' Conference Room to receive an integrated update on current and planned projects, including scope, budget status, sequencing within the Campus Master Plan, and alignment with operational priorities such as infrastructure, safety, accessibility, and deferred maintenance. He then invited the Committee Chair to provide a summary of the discussion.

Regent/Trustee Hill, serving as Committee Chair, reported that the Committee is off to a strong start in the master planning process. He highlighted the leadership of Executive Vice President Dr. Kent Lashley and consultant Mr. Richard Andrews, noting that the framework under development identifies both internal and external stakeholders and is designed to integrate with the College's broader strategic planning efforts. Regent/Trustee Hill stated that the Committee believes the process will result in a comprehensive campus vision and a plan that distinguishes Rose State College among peer institutions in Oklahoma. He further noted that the Committee looks forward to continued development of the plan and anticipates a more complete report later in the year.

During discussion, Regent/Trustee Smith inquired about the scheduling of upcoming strategic plan open forums. Mr. Cordell Jordan responded that open forums were scheduled for the following week, including sessions on Tuesday from 3:00 to 4:00 p.m. and 5:30 to 6:30 p.m., and

on Wednesday from 3:00 to 4:00 p.m., with locations in the FNB Community Bank Ballroom and the Tanenbaum Aerospace and Cybersecurity Center seminar room.

President Hurst stated that the item was presented for informational purposes only and that no Board action was requested. He further noted that Dr. Lashley and the consultant were available to respond to additional questions.

There were no further questions or discussion.

No Board action was taken.

d. Report on meeting dates/items of interest. Informational item only. Page 15. (R&T)

President Hurst presented an update on upcoming meeting dates and events of interest for Spring and Summer 2026, noting that the calendar continues to be updated as additional events are finalized. He reported that the College will close for Spring Break March 16–20; that the Athletics program and the Foundation will host a Skeet Fundraising Event on March 27 at Quail Ridge; and that the College will participate in Higher Education Day and Oklahoma’s Promise Day at the Capitol on March 31, followed by Aerospace Day at the Capitol on April 1. He further noted that the ACES Aerospace Career Fair will be held April 8 from 9:00 a.m. to 2:00 p.m. in the FNB Community Bank Ballroom; the Student Life Banquet will take place April 14 in the FNB Community Bank Ballroom; and the next regular Board meeting will be held April 16 at 11:30 a.m. in the Regents’ Conference Room.

President Hurst continued that the Rose State College Foundation will host the “Run for the Roses” event on April 23 at 5:00 p.m.; Commencement Ceremonies and the Excellence Awards Brunch will be held May 8 in the Jeanie Webb Student Union; and regular Board meetings are scheduled for May 21 and June 17 at 11:30 a.m. He also noted that the College will close May 25 for Memorial Day and June 19 for Juneteenth.

During discussion, Regent Hill asked for clarification regarding the June Board meeting date, and President Hurst confirmed that the meeting would be held June 17 at 11:30 a.m.

President Hurst stated that the report was presented for informational purposes only and that no Board action was requested.

No Board action was taken.

**10. Regents/Trustees’ Comments – Chairman.**

Chairman Croak invited comments from members of the Board. There were no comments from the Regents or Trustees.

Chairman Croak then encouraged Regents/Trustees to attend upcoming campus events and emphasized the importance of visible Board participation in College activities. He specifically highlighted the upcoming Rose State College Foundation “Run for the Roses” event and encouraged members to place it on their calendars and show support for the Foundation and its work on behalf of the College.

**11. New Business: Consideration of “any matter not known about or which could not have been reasonably foreseen prior to the time of posting” of the Agenda. (R&T)**

Chairman Croak asked if there was any new business for the Board’s consideration.

President Hurst stated that there was no new business to present.

No Board action was taken.

**12. Adjournment.**

Chairman Croak called for a motion to adjourn.

A motion to adjourn was made by Regent/Trustee Willard and seconded by Regent/Trustee Mejstrik. The vote was as follows:

Position 1 – aye

Position 3 – aye

Position 2 – aye

Position 4 – aye

Position 5 – aye

Position 7 – aye

Position 6 – aye

Upon vote, all Regents/Trustees voted aye; none opposed. The motion passed, and the meeting was adjourned at 12:03 p.m.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026.

\_\_\_\_\_  
William H. Croak, Chairman

Attest:

\_\_\_\_\_  
Brandon Clabes, Secretary

**JOINT MEETING OF THE  
ROSE STATE COLLEGE  
BOARD OF REGENTS  
AND THE  
BOARD OF TRUSTEES  
FOR THE  
TECHNICAL AREA EDUCATION DISTRICT  
April 16, 2026**

**AGENDA ITEM #5b:**

Consent Agenda

**SUBJECT:** Purchases and/or contractual services of \$75,000 or more for the month of April 2026

**RECOMMENDATION:**

Recommend approval as part of the Consent Agenda

**STAFF ANALYSIS:**

The purchases and contractual services for the month of April listed on the attached page are recommended for approval.

TH/se

Attachments

**Purchases for Approval  
of \$75,000 and over  
April 17, 2026**

<b>Item</b>	<b>Amount</b>	<b>Vendor</b>	<b>Source of Funding</b>	<b>Area</b>	<b>Type of Purchase</b>
<b>Administrative Services</b>					
Grooper, Application Xtender Software, and Canon Hardware Maintenance	\$79,174.36	Business Imaging Source	Instructional Administration Budget	IT Services	Contract
<b>Academic Affairs</b>					
Rave Simulation Host Computers	\$167,090.00	Rave Computer	Oklahoma Workforce Commission Grant – ARPA	Academic Affairs – Workforce Development	State Contract
Snap-on Lab Workstations	\$103,062.89	Snap-on	Oklahoma Workforce Commission Grant – ARPA	Academic Affairs – Workforce Development	Sole Source
Snap-on Student Desks	\$94,557.17	Snap-on	Oklahoma Workforce Commission Grant – ARPA	Academic Affairs – Workforce Development	Sole Source

**JOINT MEETING OF THE  
ROSE STATE COLLEGE  
BOARD OF REGENTS  
AND THE  
BOARD OF TRUSTEES  
FOR THE  
TECHNICAL AREA EDUCATION DISTRICT**  
April 16, 2026

**AGENDA ITEM #5c:**

Consent Agenda

**SUBJECT:** Rose State College Financial Reports for January and February 2026

**RECOMMENDATION:**

Recommend approval as part of the Consent Agenda

**STAFF ANALYSIS:**

Attached are the financial reports for the Rose State College Educational and General Budget, Parts I and II, and the 750 Fund Accounts as of January 1, 2026, and February 1, 2026. The 750 Fund financial reports reflect the balances as of January 1, 2026, and February 1, 2026; the collections and disbursements during those months; 750 Fund interest earnings for those months; and the balances as of January 31, 2026, and February 28, 2026.

The funds and income sources are as follows:

Fund 290	(State appropriations and revolving funds from tuition and fees, reimbursable costs from grants and contracts, etc.)
Fund 295	(Revolving capital improvement)
Fund 430	(Gifts, grants, and contracts from federal, state, and local agencies)
Fund 490	(Government Stimulus)
Fund 750	(Student activity, auxiliary, club, student financial aid, and miscellaneous accounts)
Fund 789	(Payroll and withholding transfers)

All checks issued from the Educational and General Budget are warrants of the State of Oklahoma, which are in compliance with Title 62, O.S. 1971, Section 41.

TH/se

Attachments

**ANALYSIS OF 750 FUND CASH ACCOUNTS  
JANUARY 2026**

<b>Prior Month Ending Balance</b>	\$ 5,544,800.03	\$ 10,813,013.74	\$ 16,357,813.77
<b>Prior Month Adjustments</b>			
	<b><u>UNRESTRICTED</u></b>	<b><u>RESTRICTED</u></b>	<b><u>TOTAL</u></b>
<b>CASH BALANCE January 1, 2026</b>	\$ <u>5,544,800.03</u>	<u>10,813,013.74</u>	<u>16,357,813.77</u>
<b>REVENUES AND OTHER ADDITIONS:</b>			
Federal Grants and Scholarships	\$ 26,397.55	\$ 26,397.55	\$ 26,397.55
Sales and Services of Auxiliary Departments	247,610.34		247,610.34
Student Activity, Cultural, Graduation and Parking Fees	141,781.49		141,781.49
Student Facility Fees		125,138.87	125,138.87
Investment Income Received	41,538.13	11,197.10	52,735.23
Endowments		0.00	0.00
Loan Collections			0.00
Agency Custodial Fund Receipts	72,961.87		72,961.87
TOTAL REVENUES AND OTHER ADDITIONS	\$ <u>503,891.83</u>	\$ <u>162,733.52</u>	\$ <u>666,625.35</u>
<b>TOTAL CASH AVAILABLE FOR DISBURSEMENTS</b>	\$ <u>6,048,691.86</u>	\$ <u>10,975,747.26</u>	\$ <u>17,024,439.12</u>
<b>EXPENDITURES AND OTHER DEDUCTIONS:</b>			
Student Activities	\$ 66,445.66		66,445.66
Auxiliary Enterprises	383,519.83		383,519.83
Scholarships and Other Student Aid		37,616.53	37,616.53
Endowments		2,749.61	2,749.61
Loans Advanced/Administrative & Collection Costs		0.00	0.00
Bond Fund Payment-Retirement of Debt (Student Facility Fee)		80,531.45	80,531.45
Agency Custodial Fund Disbursements	69,480.51		69,480.51
TOTAL EXPENDITURES AND OTHER DEDUCTIONS	\$ <u>519,446.00</u>	\$ <u>120,897.59</u>	\$ <u>640,343.59</u>
<b>NET INCREASE (DECREASE)</b>	\$ <u>(15,554.17)</u>	\$ <u>41,835.93</u>	\$ <u>26,281.76</u>
<b>CASH BALANCE January 31, 2026</b>	\$ <u><u>5,529,245.86</u></u>	\$ <u><u>10,854,849.67</u></u>	\$ <u><u>16,384,095.53</u></u>

**ROSE STATE COLLEGE  
STATE (OMES) FINANCIAL REPORT  
January 31, 2026**

**Balances January 1, 2026**

<b>Fund 290 Educational &amp; General</b>	<b>\$1,323,877.80</b>	
<b>Fund 295 Capital Improvements</b>	<b>\$6,435,578.60</b>	
<b>Fund 430 Grants &amp; Contracts</b>	<b>\$1,119,387.33</b>	
<b>Fund 490 Government Stimulus</b>	<b>\$491,957.68</b>	
<b>Fund 497 ARPA</b>	<b>\$14,242.31</b>	
<b>Fund 750 Agency Special</b>	<b>\$16,910,799.18</b>	
<b>Fund 789 Payroll and Withholdings Transfers</b>	<b>\$950,806.20</b>	
<b>Fund 790 Medical Self Insurance</b>	<b>\$1,786.45</b>	<b>\$27,248,435.55</b>

**COLLECTIONS/INTEREST:**

<b>Fund 290 Educational &amp; General</b>	<b>\$2,015,890.11</b>	
<b>Fund 295 Capital Improvements</b>	<b>\$1,916,887.82</b>	
<b>Fund 430 Grants &amp; Contracts</b>	<b>\$407,599.95</b>	
<b>Fund 490 Government Stimulus</b>	<b>\$895.00</b>	
<b>Fund 497 ARPA</b>	<b>\$225,893.58</b>	
<b>Fund 750 Agency Special</b>	<b>\$312,391.68</b>	
<b>Fund 789 Payroll and Withholdings Transfers</b>	<b>\$2,306,543.01</b>	
<b>Fund 790 Medical Self Insurance</b>	<b>\$0.00</b>	<b>\$7,186,101.15</b>

**Beginning Balance Plus Collections** **\$34,434,536.70**

**DISBURSEMENTS:**

<b>Fund 290 Educational &amp; General</b>	<b>\$3,076,995.89</b>	
<b>Fund 295 Capital Improvements</b>	<b>\$1,058,295.81</b>	
<b>Fund 430 Grants &amp; Contracts</b>	<b>\$124,567.18</b>	
<b>Fund 490 Government Stimulus</b>	<b>\$895.00</b>	
<b>Fund 497 ARPA</b>	<b>\$86,052.90</b>	
<b>Fund 750 Agency Special</b>	<b>2,221,719.50</b>	
<b>Fund 789 Payroll and Withholdings Transfers</b>	<b>\$3,056,314.25</b>	
<b>Fund 790 Medical Self Insurance</b>	<b>\$0.00</b>	<b>\$9,624,840.53</b>

**Balances January 31, 2026**

<b>Fund 290 Educational &amp; General</b>	<b>\$262,772.02</b>	
<b>Fund 295 Capital Improvements</b>	<b>\$7,294,170.61</b>	
<b>Fund 430 Grants &amp; Contracts</b>	<b>\$1,402,420.10</b>	
<b>Fund 490 Government Stimulus</b>	<b>\$491,957.68</b>	
<b>Fund 497 ARPA</b>	<b>\$154,082.99</b>	
<b>Fund 750 Agency Special</b>	<b>\$15,001,471.36</b>	
<b>Fund 789 Payroll and Withholdings Transfers</b>	<b>\$201,034.96</b>	
<b>Fund 790 Medical Self Insurance</b>	<b>\$1,786.45</b>	

**Total (All Funds)** **\$24,809,696.17**

**FINANCIAL REPORT  
INTEREST INCOME REPORT  
INVESTMENT OF 750 FUNDS**

**JANUARY 2026**

<b>Investment Account</b>	<b>Investment Amount</b>	<b>Interest Earned for the Month</b>	<b>Interest Earned for Fiscal Year</b>
Student Activity Fees	7,205,874.91	32,655.21	199,003.08
Auxiliary Enterprises (positive balances only)	35,099.38	123.37	3,621.74
Student Senate Marquee	22,543.98	102.16	533.50
Retirement Reserve	1,103,412.64	5,000.39	26,112.33
Endowment Funds	700,341.74	3,173.77	16,738.72
Agency Funds	302,497.67	1,370.84	7,119.39
Student Facility Fees	1,650,268.87	7,478.60	39,014.69

**ANALYSIS OF 750 FUND CASH ACCOUNTS  
FEBRUARY 2026**

<b>Prior Month Ending Balance</b>	\$ 4,008,255.02	\$ 10,802,068.55	\$ 14,810,323.57
<b>Prior Month Adjustments</b>			
	<b><u>UNRESTRICTED</u></b>	<b><u>RESTRICTED</u></b>	<b><u>TOTAL</u></b>
<b>CASH BALANCE February 1, 2026</b>	\$ <u>4,008,255.02</u>	<u>10,802,068.55</u>	<u>14,810,323.57</u>
<b>REVENUES AND OTHER ADDITIONS:</b>			
Federal Grants and Scholarships	\$ 93,488.20	\$ 93,488.20	\$ 93,488.20
Sales and Services of Auxiliary Departments	1,093,049.33		1,093,049.33
Student Activity, Cultural, Graduation and Parking Fees	225,766.85		225,766.85
Student Facility Fees		199,904.26	199,904.26
Investment Income Received	38,946.84	10,654.38	49,601.22
Endowments		0.00	0.00
Loan Collections			0.00
Agency Custodial Fund Receipts	72,961.87		72,961.87
TOTAL REVENUES AND OTHER ADDITIONS	\$ <u>1,430,724.89</u>	\$ <u>304,046.84</u>	\$ <u>1,734,771.73</u>
<b>TOTAL CASH AVAILABLE FOR DISBURSEMENTS</b>	\$ <u>5,438,979.91</u>	\$ <u>11,106,115.39</u>	\$ <u>16,545,095.30</u>
<b>EXPENDITURES AND OTHER DEDUCTIONS:</b>			
Student Activities	\$ 68,256.80		68,256.80
Auxiliary Enterprises	852,878.78		852,878.78
Scholarships and Other Student Aid		2,253,838.11	2,253,838.11
Endowments		8,536.71	8,536.71
Loans Advanced/Administrative & Collection Costs		0.00	0.00
Bond Fund Payment-Retirement of Debt (Student Facility Fee)		80,531.45	80,531.45
Agency Custodial Fund Disbursements	1,114,592.51		1,114,592.51
TOTAL EXPENDITURES AND OTHER DEDUCTIONS	\$ <u>2,035,728.09</u>	\$ <u>2,342,906.27</u>	\$ <u>4,378,634.36</u>
<b>NET INCREASE (DECREASE)</b>	\$ <u>(605,003.20)</u>	\$ <u>(2,038,859.43)</u>	\$ <u>(2,643,862.63)</u>
<b>CASH BALANCE February 28, 2026</b>	\$ <u><u>3,403,251.82</u></u>	\$ <u><u>8,763,209.12</u></u>	\$ <u><u>12,166,460.94</u></u>

**ROSE STATE COLLEGE  
STATE (OMES) FINANCIAL REPORT  
February 28, 2026**

**Balances February 1, 2026**

<b>Fund 290 Educational &amp; General</b>	<b>\$2,036,828.25</b>	
<b>Fund 295 Capital Improvements</b>	<b>\$7,290,910.61</b>	
<b>Fund 430 Grants &amp; Contracts</b>	<b>\$1,402,400.10</b>	
<b>Fund 490 Government Stimulus</b>	<b>\$489,957.68</b>	
<b>Fund 497 ARPA</b>	<b>\$154,082.99</b>	
<b>Fund 750 Agency Special</b>	<b>\$15,001,471.36</b>	
<b>Fund 789 Payroll and Withholdings Transfers</b>	<b>\$211,528.30</b>	
<b>Fund 790 Medical Self Insurance</b>	<b>\$1,786.45</b>	<b>\$26,588,965.74</b>

**COLLECTIONS/INTEREST:**

<b>Fund 290 Educational &amp; General</b>	<b>\$2,006,870.48</b>	
<b>Fund 295 Capital Improvements</b>	<b>\$0.00</b>	
<b>Fund 430 Grants &amp; Contracts</b>	<b>\$166,828.76</b>	
<b>Fund 490 Government Stimulus</b>	<b>\$0.00</b>	
<b>Fund 497 ARPA</b>	<b>\$0.00</b>	
<b>Fund 750 Agency Special</b>	<b>\$2,078,460.26</b>	
<b>Fund 789 Payroll and Withholdings Transfers</b>	<b>\$2,601,888.85</b>	
<b>Fund 790 Medical Self Insurance</b>	<b>\$0.00</b>	<b>\$6,854,048.35</b>

**Beginning Balance Plus Collections** **\$33,443,014.09**

**DISBURSEMENTS:**

<b>Fund 290 Educational &amp; General</b>	<b>\$2,765,288.55</b>	
<b>Fund 295 Capital Improvements</b>	<b>\$271,163.36</b>	
<b>Fund 430 Grants &amp; Contracts</b>	<b>\$105,585.77</b>	
<b>Fund 490 Government Stimulus</b>	<b>\$0.00</b>	
<b>Fund 497 ARPA</b>	<b>\$114,851.75</b>	
<b>Fund 750 Agency Special</b>	<b>4,363,122.85</b>	
<b>Fund 789 Payroll and Withholdings Transfers</b>	<b>\$2,644,376.24</b>	
<b>Fund 790 Medical Self Insurance</b>	<b>\$0.00</b>	<b>\$10,264,388.52</b>

**Balances February 28, 2026**

<b>Fund 290 Educational &amp; General</b>	<b>\$1,278,410.18</b>	
<b>Fund 295 Capital Improvements</b>	<b>\$7,019,747.25</b>	
<b>Fund 430 Grants &amp; Contracts</b>	<b>\$1,463,643.09</b>	
<b>Fund 490 Government Stimulus</b>	<b>\$489,957.68</b>	
<b>Fund 497 ARPA</b>	<b>\$39,231.24</b>	
<b>Fund 750 Agency Special</b>	<b>\$12,716,808.77</b>	
<b>Fund 789 Payroll and Withholdings Transfers</b>	<b>\$169,040.91</b>	
<b>Fund 790 Medical Self Insurance</b>	<b>\$1,786.45</b>	

**Total (All Funds)** **\$23,178,625.57**

**FINANCIAL REPORT  
INTEREST INCOME REPORT  
INVESTMENT OF 750 FUNDS**

**FEBRUARY 2026**

Investment Account	Investment Amount	Interest Earned for the Month	Interest Earned for Fiscal Year
Student Activity Fees	7,460,400.00	23,325.07	222,328.15
Auxiliary Enterprises (positive balances only)	757,957.31	2,369.77	5,991.51
Student Senate Marquee	22,646.16	70.80	604.30
Retirement Reserve	1,108,413.97	3,465.48	29,577.81
Endowment Funds	694,979.40	2,172.86	18,911.58
Agency Funds	222,174.23	694.63	7,814.02
Student Facility Fees	1,777,121.69	5,556.20	44,570.89

**JOINT MEETING OF THE  
ROSE STATE COLLEGE  
BOARD OF REGENTS  
AND THE  
BOARD OF TRUSTEES  
FOR THE  
TECHNICAL AREA EDUCATION DISTRICT**  
April 16, 2026

**AGENDA ITEM #5d:**

Consent Agenda

**SUBJECT:** Rose State College Technical Area Education District Financial Reports for January and February 2026

**RECOMMENDATION:**

Recommend approval as part of the Consent Agenda

**STAFF ANALYSIS:**

Background: The voters of Oscar Rose Junior College (Rose State College) Technical Area Education District voted a two-mill levy on the net assessed valuation of the Technical Area District on March 25, 1969, to provide local financial support toward the total operation of the Technical Programs of the Oscar Rose Junior College.

On March 24, 1970, the voters of the College Technical Area Education District voted to raise the levy from two mills to five mills to provide further local financial support toward the total operation of the Technical Programs of the College. Further, the voters of the District approved the five-mill incentive levy, which became continuous effective in 1995 unless repealed by voters. The district voters also approved a 5.17-mill (Oklahoma County) and 5.15-mill (Cleveland County) building levy in February 2001 and February 2002 for Fiscal Years 2002 and 2003, respectively. In February 2002, the voters of the district also voted that the 5.17-mill (Oklahoma County) and 5.15-mill (Cleveland County) building levy become permanent until such time as the electors rescind the action.

Rose State College shares fifty percent (50%) of the operating, incentive, and building fund levies collected during the fiscal year with Mid-Del Technology Center of the Midwest City-Del City School System. As specified in Oscar Rose Junior College Resolution FY-78, Number Two, dated July 21, 1977, the auditor for the Oscar Rose Junior College Technical Area Education District has indicated that the "Technical Area Education Fund" may be used in total support of the Technical Education Programs.

**AGENDA ITEM #5d**

Page 2

April 16, 2026

The Chancellor for the Oklahoma State Regents for Higher Education by letter of July 6, 1977, expressed the opinion that any excess revenue in the "Technical Area Education Fund" could be used for any purpose in support of Technical Education Programs authorized to be carried out at the Oscar Rose Junior College including expansion of building space, purchase of equipment, and major maintenance of buildings.

Financial Report: Technical Area Education District funds are currently deposited in local area banks in the form of a high-yield savings account and an interest-bearing checking account. The financial reports for the Rose State College Technical Area Education District are presented on the following pages. The reports are for January 2026 and February 2026 and reflect activities for those months.

TH/se

Attachments

**FINANCIAL REPORT  
 TECHNICAL AREA EDUCATION DISTRICT  
 GENERAL FUND  
 \*OPERATING ACCOUNT**

**January 1, 2026**

Balance Jan. 1,		2026			\$	2,323,814.27
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COLLECTIONS:

Money Market Interest	\$	0.00				
Checking Interest		10,890.17				
Tax Collections		5,282,812.97				
High Yield Savings		181.45				
Refund						5,293,884.59

Beginning Balance Plus Collections				\$	7,617,698.86
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DISBURSEMENTS:

Operating Expenses	\$	1,313,946.86				
High Yield Savings		2,000,000.00				3,313,946.86

Balance Jan. 31,		2026			\$	4,303,752.00
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\*The ten-mill levy funds this account.

**FINANCIAL REPORT  
TECHNICAL AREA EDUCATION DISTRICT**

**\*BUILDING LEVY FUND**

**January 1, 2026**

Balance Jan. 1, 2026 \$ 994,245.99

COLLECTIONS:

Money Market Interest	\$	0.00
Checking Interest		7,138.08
Tax Collections		2,788,311.10
High Yield Savings		<u>0.00</u>

2,795,449.18

Beginning Balance Plus Collections \$ 3,789,695.17

DISBURSEMENTS:

Operating Expenses	\$	148,754.10
High Yield Savings		<u>820,000.00</u>

968,754.10

Balance Jan. 31, 2026 \$ 2,820,941.07

\*The five-mill levy funds this account.

**FINANCIAL REPORT  
TECHNICAL AREA EDUCATION DISTRICT**

**SINKING FUND**

**January 1, 2026**

Balance Jan. 1,	2026		\$	221,829.94
COLLECTIONS:				
Money Market Interest		\$	0.00	
Checking Interest			89.51	
Tax Collections			1,036,251.13	
High Yield Savings				<u>1,036,340.64</u>
Beginning Balance Plus Collections			\$	1,258,170.58
DISBURSEMENTS:				
Operating Expenses		\$	42,800.00	
High Yield Savings			<u>1,180,000.00</u>	<u>1,222,800.00</u>
Balance Jan. 31,	2026		\$	<u><u>35,370.58</u></u>

**FINANCIAL REPORT  
TECHNICAL AREA EDUCATION DISTRICT**

**10-MILL LEVY ACCOUNT**

**January 1, 2026**

Operation Account Balance	\$	4,303,752.00
Capital Account Balance	\$	0.00
Activity Account Balance	\$	0.00

**FINANCIAL REPORT  
TECHNICAL AREA EDUCATION DISTRICT**

**January 1, 2026**

Building Levy Fund Balance	\$	2,820,941.07
Sinking Fund Balance	\$	35,370.58
Building Bond Fund	\$	0.00
Bonds & Capital	\$	0.00

**FINANCIAL REPORT  
TECHNICAL AREA EDUCATION DISTRICT  
INVESTMENTS AND INTEREST**

**January 1, 2026**

Investments	\$	20,183,038.59
Money Market Interest	\$	0.00
Checking Interest	\$	18,117.76
Tax Collections	\$	9,107,375.20

**FINANCIAL REPORT  
 TECHNICAL AREA EDUCATION DISTRICT  
 GENERAL FUND  
 \*OPERATING ACCOUNT**

**February 1, 2026**

Balance Feb. 1,	2026		\$		4,303,752.00
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COLLECTIONS:

Money Market Interest		\$		0.00	
Checking Interest				3,830.24	
Tax Collections				141,408.58	
High Yield Savings					
Refund					
					145,238.82

Beginning Balance Plus Collections			\$		4,448,990.82
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DISBURSEMENTS:

Operating Expenses		\$		3,810,942.85	
High Yield Savings				400,000.00	
					4,210,942.85

Balance Feb. 28,	2026		\$		<u><u>238,047.97</u></u>
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\*The ten-mill levy funds this account.

**FINANCIAL REPORT  
TECHNICAL AREA EDUCATION DISTRICT**

**\*BUILDING LEVY FUND**

**February 1, 2026**

Balance Feb. 1, 2026 \$ 2,820,941.07

COLLECTIONS:

Money Market Interest	\$	0.00
Checking Interest		3,930.93
Tax Collections		74,243.42
High Yield Savings		<u>0.00</u>

78,174.35

Beginning Balance Plus Collections \$ 2,899,115.42

DISBURSEMENTS:

Operating Expenses	\$	2,104,808.94
High Yield Savings		<u>550,000.00</u>

2,654,808.94

Balance Feb. 28, 2026 \$ 244,306.48

\*The five-mill levy funds this account.

**FINANCIAL REPORT  
TECHNICAL AREA EDUCATION DISTRICT**

**SINKING FUND**

**February 1, 2026**

Balance Feb. 1,	2026		\$	35,370.58
COLLECTIONS:				
Money Market Interest		\$	0.00	
Checking Interest			221.23	
Tax Collections			28,157.70	
High Yield Savings				<u>28,378.93</u>
Beginning Balance Plus Collections			\$	63,749.51
DISBURSEMENTS:				
Operating Expenses		\$	0.00	
High Yield Savings			50,000.00	<u>50,000.00</u>
Balance Feb. 28,	2026		\$	<u><u>13,749.51</u></u>

**FINANCIAL REPORT  
TECHNICAL AREA EDUCATION DISTRICT**

**10-MILL LEVY ACCOUNT**

**February 1, 2026**

Operation Account Balance	\$	238,047.97
Capital Account Balance	\$	0.00
Activity Account Balance	\$	0.00

**FINANCIAL REPORT  
TECHNICAL AREA EDUCATION DISTRICT**

**February 1, 2026**

Building Levy Fund Balance	\$	244,306.48
Sinking Fund Balance	\$	13,749.51
Building Bond Fund	\$	0.00
Bonds & Capital	\$	0.00

**FINANCIAL REPORT  
TECHNICAL AREA EDUCATION DISTRICT  
INVESTMENTS AND INTEREST**

**February 1, 2026**

Investments	\$	21,198,185.48
Money Market Interest	\$	0.00
Checking Interest	\$	7,982.40
Tax Collections	\$	243,809.70

**JOINT MEETING OF THE  
ROSE STATE COLLEGE  
BOARD OF REGENTS  
AND THE  
BOARD OF TRUSTEES  
FOR THE  
TECHNICAL EDUCATION DISTRICT  
April 16, 2026**

**AGENDA ITEM #5e:**

Consent Agenda

**SUBJECT:** Out-of-State Travel Requests

**RECOMMENDATION:**

Recommend approval as part of the Consent Agenda.

**STAFF ANALYSIS:**

All travel requests will be paid according to state-approved rates for transportation, per diem, lodging, and/or registration fees. Departmental travel budgets are approved each year as part of the College's annual operating budget. Each out-of-state travel request is then approved by the Vice President and the President.

TH/se

Attachment

**ROSE STATE COLLEGE  
OUT-OF-STATE TRAVEL REQUESTS**

<b>DATE</b>	<b>TRAVELER(S)</b>	<b>DESTINATION</b>	<b>PURPOSE</b>	<b>BUDGET</b>	<b>ESTIMATE</b>
3-23-26	Pam Caldwell Christopher Rogers	Atlanta, GA	Atlanta SUN conference	OWC Simulator Tech Program	\$1914.60
3-26-26	Tuesdae Pelt-Willis and students	Baltimore, MD	PTK Catalyst convention	Phi Theta Kappa Honor Society Travel	\$12,902.47
3-26-26	Jeanie Webb	Baltimore, MD	PTK Catalyst convention	College Hospitality & Development	\$2,132.18
4-14-26	Stephanie Finch	Anaheim, CA	NSTA STEM conference	Summer Youth Program	\$2862.83
4-27-26	Charles Louviere	Pittsburg, PA	CAE Symposium	Business & Information Technology	\$1,519.40
6-29-26	Chris Leland	Philadelphia, PA	NATA conference	Athletic trainer/ Wellness center	\$2018.82
7-20-26	Danielle Self	Amelia Island, FL	DH Methods of Education Summer Camp 2026	Health Sciences	\$2000.02

**JOINT MEETING OF THE  
ROSE STATE COLLEGE  
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FOR THE  
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April 16, 2026**

**AGENDA ITEM #5f:**

Consent Agenda

**SUBJECT:** Personnel

**RECOMMENDATION:**

Recommend as part of the Consent Agenda.

**STAFF ANALYSIS:**

Personnel actions: Employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

TH/mn

Attachment

**ROSE STATE COLLEGE  
PERSONNEL RECOMMENDATIONS  
February 16, 2026 – April 9, 2026**

<b>Name</b>	<b>Position/Title</b>	<b>Administrative Area</b>	<b>Degree</b>	<b>Number of Months</b>	<b>Effective Date</b>	<b>Classification/ Status</b>
<b>NEW APPOINTMENTS</b>						
Avila, Mr. Jorge	Maintenance Worker I (HVAC)	Administrative Services	Bachelor's	12	2-23-2026	Classified/ Probationary
Brinegar, Ms. Autumn	Coordinator, Library Access Services	Academic Affairs	Master's	12	3-26-2026	Professional/ Probationary
Caldwell, Ms. Pamela	Simulation and Lab Coordinator (50% Professor / 50% Coordinator)	Academic Affairs	Master's	12	3-2-2026	Faculty/ Probationary
Lomo, Ms. Tatiana	AI and Accessibility Coordinator (Temporary, STF)	Academic Affairs	Bachelor's	12	3-23-2026	Professional/ Probationary
Maupin, Mr. Charles	Desktop Support Technician I	IT Services	Diploma	12	2-24-2026	Classified/ Probationary
Peek, Ms. Jennifer	Administrative Support Specialist	Student Affairs	Associate's	12	3-2-2026	Classified/ Probationary
<b>PROMOTIONS / CHANGES OF ASSIGNMENT</b>						
Buller, Mr. Camon	From: Supervisor, Computer Lab  To: Division Technology Coordinator, BIT	Academic Affairs			3-1-2026	Professional/ Probationary
Earle, Ms. Nikita	From: Administrative Assistant, Academic Affairs  To: Senior Specialist, Academic Affairs	Academic Affairs			3-1-2026	Professional/ Regular

**ROSE STATE COLLEGE  
PERSONNEL RECOMMENDATIONS  
February 16, 2026 – April 9, 2026**

<b>Name</b>	<b>Position/Title</b>	<b>Administrative Area</b>	<b>Degree</b>	<b>Number of Months</b>	<b>Effective Date</b>	<b>Classification/ Status</b>
Foster, Ms. Victoria	From: Coordinator, Academic Affairs  To: Coordinator, Academic Operations	Academic Affairs			3-1-2026	Professional/ Regular
Henning, Ms. Fallon	From: Director, Marketing & PR  To: Associate Vice President, Marketing & Communication	Marketing & Communications			3-1-2026	Professional/ Probationary
Lawrence, Ms. Amy	From: Coordinator, Academic Affairs  To: Coordinator, Curriculum and Academic Systems	Academic Affairs			3-1-2026	Professional/ Regular
McCurley, Ms. Elaine	From: Professor, Radiologic Technologist Program  To: Clinical Coordinator, Radiologic Technology (80% Faculty/ 20% Coordinator)	Academic Affairs			4-1-2026	Faculty/ Probationary
<b>SALARY INCREASES</b>						
Stramski, Ms. Paige	Director, Student Engagement	Student Affairs			4-1-2026	Professional/ Regular
Turner, Dr. Nicole	Director, Student Accountability	Student Affairs			4-1-2026	Professional/ Regular

**ROSE STATE COLLEGE  
PERSONNEL RECOMMENDATIONS  
February 16, 2026 – April 9, 2026**

Name	Position/Title	Administrative Area	Degree	Number of Months	Effective Date	Classification/ Status
<b>EDUCATIONAL INCREASES</b>						
Moore, Dr. Krystal	Professor, Psychology	Academic Affairs	Doctorate's	9	7-1-2026	
<b>RESIGNATIONS</b>						
Byington, Ms. Spring	TRIO Office Manager	Student Affairs			5-8-2026	
Cornejo, Ms. Danielle	Assistant Director, Residence Life	Student Affairs			4-10-2026	
Peek, Ms. Jennifer	Administrative Support Specialist	Student Affairs			3-31-2026	
<b>RETIREMENTS</b>						
Perry, Ms. Lori	Assistant Director, Financial Aid	Student Affairs			6-30-2026	

**JOINT MEETING OF THE  
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FOR THE  
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April 16, 2026**

**AGENDA ITEM #6a:**

Staff Reports

**SUBJECT:** Report on the CCF/RSC Partnership regarding the Performing Arts Center

**RECOMMENDATION:**

This report is presented for informational purposes, and no action is required.

**STAFF ANALYSIS:**

Ms. Elizabeth Gray, Executive Director of the Civic Center Foundation, will provide a report on the partnership between the Civic Center Foundation and Rose State College regarding the operations and programming of the Rose State College Performing Arts Center.

The report will include an overview of current activities, collaborative efforts, and ongoing initiatives, including community engagement and programming associated with the management and use of the Performing Arts Center.

TH/mn

**JOINT MEETING OF THE  
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April 16, 2026**

**AGENDA ITEM #6b:**

Staff Reports

**SUBJECT:** Report on 2026 Commencement Ceremonies

**RECOMMENDATION:**

This report is presented for informational purposes, and no action is required.

**STAFF ANALYSIS:**

Vice President Kirby Harzman will provide a report on the College's 2026 Commencement ceremonies.

The ceremonies are scheduled for Friday, May 8, 2026, and will follow a format consistent with prior years, including two commencement ceremonies to accommodate graduating students and their guests. The first ceremony will begin at 9:00 a.m., followed by the Excellence Awards Brunch at approximately 10:45 a.m., with the second ceremony beginning at 12:00 noon. Each ceremony is expected to last approximately 1.5 hours.

Commencement ceremonies will be held outdoors, weather permitting, on the west side of the Jeanie Webb Student Union. In the event of inclement weather, ceremonies will be relocated to the Rose State College Performing Arts Center. The Excellence Awards Brunch will be held in the FNB Community Bank Ballroom.

The report will include additional details regarding ceremony logistics, participation, and preparations to ensure a successful and safe event for graduates, guests, and the campus community.

TH/mn

**JOINT MEETING OF THE  
ROSE STATE COLLEGE  
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April 16, 2026

**AGENDA ITEM #7(a)(b):**

**Possible Executive Session(s):**

*The Board of Regents/Trustees may convene an executive session, as authorized by Title 25 O.S. §307(B)(1)(4), for the purposes of:*

*a. Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee; and*

Avila, Mr. Jorge  
Blanco, Mr. Fernando  
Brinegar, Ms. Autumn  
Buller, Mr. Camon  
Byington, Ms. Spring  
Caldwell, Ms. Pamela  
Carter, Mr. Davian  
Cherrington, Mr. Thomas  
Chin, Ms. Mardy  
Cornejo, Ms. Danielle  
Earle, Ms. Nikita  
Foster, Ms. Victoria  
Gerdpoul, Mr. Amnat  
Griggs, Mr. Cary  
Gurau, Mr. Richard  
Harjo, Mr. Kevin  
Harkless, Mr. Wayne  
Henning, Ms. Fallon  
Hughes, Mr. Joedon  
Keith, Mr. John

Lawrence, Ms. Amy  
Lomo, Ms. Tatiana  
Lopez, Mr. George  
Martin, Ms. Cara  
Maupin, Mr. Charles  
McCurley, Ms. Elaine  
Mellington, Mr. Joshua  
Moore, Dr. Krystal  
Peek, Ms. Jennifer  
Perry, Ms. Lori  
Reece, Mr. Dwight  
Richards, Ms. Teresa  
Rogers, Ms. Kristina  
Rossiter, Mr. Justin  
Shiple, Mr. Steven  
Standridge, Mr. Weston  
Stramski, Ms. Paige  
Stutzman, Mr. Scott  
Stutzman, Mr. Steven  
Turner, Dr. Nicole

*b. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.*

Potential Litigation

**AGENDA ITEM #7(A)(B)**

Page 2

April 16, 2026

**SUBJECT/  
RECOMMENDATION:**

It is recommended that the board enter into an executive session to discuss personnel and potential legal issues.

**STAFF ANALYSIS:**

- a. The Regents may convene an executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee. Any action will take place during the open meeting. (Discussion only, no action will be taken.)
- b. The Regents may convene an executive session to discuss legal issues with its attorney. (Discussion only, no action will be taken.)

TH/mn

**JOINT MEETING OF THE  
ROSE STATE COLLEGE  
BOARD OF REGENTS  
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FOR THE  
TECHNICAL AREA EDUCATION DISTRICT**  
April 16, 2026

**AGENDA ITEM #8:**

Executive Session Action(s)

**SUBJECT:**

Possible action(s) as discussed in the Executive Session

**RECOMMENDATION:**

This action item is a result, if any, of the Executive Session.

**STAFF ANALYSIS:**

An open session item for possible action(s) as discussed in Executive Session.

TH/mn

**JOINT MEETING OF THE  
ROSE STATE COLLEGE  
BOARD OF REGENTS  
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BOARD OF TRUSTEES  
FOR THE  
TECHNICAL AREA EDUCATION DISTRICT  
April 16, 2026**

**AGENDA ITEM #9a:**

President's Report

**SUBJECT:** Report, discussion, and possible action regarding adoption of the Rose State College Strategic Plan (2026–2029)

**RECOMMENDATION:**

Staff recommends adoption of the Rose State College Strategic Plan (2026–2029).

**STAFF ANALYSIS:**

The proposed Rose State College Strategic Plan (2026–2029) is a forward-looking framework designed to guide institutional priorities and decision-making over the next three years. The plan was developed with input from campus stakeholders and reflects the College's commitment to continuous improvement and responsiveness to community and workforce needs.

The plan is organized around four strategic pillars: Student Experience; Campus Infrastructure; Academic and Workforce Development; and Bridges Across Campus. These pillars establish enterprise-wide priorities and are supported by targeted actions that serve as overarching goals to advance institutional effectiveness and student success.

Designed as a living, rolling document, the plan allows for flexibility in implementation. Progress will be reviewed regularly to assess outcomes, adjust timelines as needed, and ensure continued alignment with institutional priorities.

Implementation will be supported through alignment of staffing, funding, communication systems, and cross-department coordination within an integrated institutional effectiveness framework. While areas of oversight and accountability are identified, successful execution of the plan will require collaboration and shared responsibility across the College.

The Rose State College Strategic Plan (2026–2029) is recommended for adoption.

TH/mn

**JOINT MEETING OF THE  
ROSE STATE COLLEGE  
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April 16, 2026**

**AGENDA ITEM #9b:**

President's Report

**SUBJECT:** Report, discussion, and possible action from the Academic Affairs committee concerning Curriculum Changes for Academic Year 2025-2026

**RECOMMENDATION:**

The Academic Affairs Committee recommends approval of the proposed curriculum changes for Academic Year 2025–2026.

**STAFF ANALYSIS:**

The Academic Affairs Committee (Clabes, Chair; Willard, Member; and Croak, Ex Officio) will present a report regarding proposed curriculum changes for Academic Year 2025–2026.

The proposed changes originated within the academic divisions and were reviewed and approved through the College's established curriculum review process, including approval by the College Curriculum Committee, the Provost, and the President.

The comprehensive curriculum changes reflect institution-wide updates across academic divisions and include the addition of new courses, certificates, and programs; modifications to existing degree requirements; and updates to course descriptions and learning outcomes to improve alignment with transfer institutions, accreditation standards, and workforce needs.

Key highlights include the addition of an embedded Critical Inquiry certificate within the Social Sciences Associate in Arts degree, the relocation of the Aviation Management Associate in Science degree and related coursework to the Workforce Development division, the development of new workforce-focused programming such as Simulation Technology, and program and course updates driven by accreditation requirements and transfer alignment initiatives.

Following approval by the Board of Regents and Board of Trustees, the proposed curriculum changes will be submitted to the Oklahoma State Regents for Higher Education for final authorization.

The Academic Affairs Committee reviewed the proposed changes at its April 16, 2026 meeting and forwards them to the Board of Regents and Board of Trustees with a recommendation for approval.

TH/mn

Attachment

# ROSE STATE COLLEGE

## Interoffice Memorandum

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**TO:** Chairman William H. “Bill” Croak  
Vice Chairman Norm Mejstrik  
Secretary Brandon Clabes  
Treasurer Chris Hill  
Regent/Trustee Laure Vaught Majors  
Regent/Trustee Gregory C. Smith  
Regent/Trustee Stacy Willard

**FROM:** Dr. Melissa Hayt, Provost/Vice President for Academic Affairs

**DATE:** April 10, 2026

**SUBJECT:** **Summary of FY 2026 Program/Curriculum Changes**

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Below is a bulleted summary of FY 2026 Comprehensive Program/Curriculum Changes:

- **Add Certificate**
  - Critical Inquiry (under Social Sciences AA degree)
- **Move Aviation AS**
  - Move the Aviation AS degree and the AVI courses from STEM division to Workforce Development division
- **All other degree changes involved minor program modifications**

Provost Hayt has recommended the approval of these proposed curriculum changes for the academic year 2025-2026.

It is recommended the proposed curriculum changes for the academic year 2025-2026 be approved.

MH/al

## FY 2026 COMPREHENSIVE CURRICULUM CHANGES

### INFORMATIONAL ITEMS (March 2026)

**Edit** the following (Lecture-Lab-Credit) designations in the catalog.

- ART 2902 Art Capstone (0-2-2) → (1-2-2)
- ART 2912 Photography Capstone (0-2-2) → (1-2-2)
- FSCD 2433 Observing & Assessing Human Behavior (2-1-3) → (1-4-3)
  - PSYC 2433 Observing & Assessing Human Behavior (2-1-3) → (1-4-3)
- FSDM 1413 Sound Design & Editing (3-1-3) → (1-4-3)
- FSDM 2223 Advanced Editing & After Effects (0-3-3) → (2-2-3)
- FSDM 2543 Production II (0-3-3) → (1-4-3)
- FSDM 2913 Capstone in Film Studies (0-3-3) → (0-6-3)
- FSDM 2923 Capstone in Digital Media (0-3-3) → (0-6-3)
- HPER 1491 Tai Chi (1-0-1) → (0-2-1)
- HPER 1511 Pickleball (1-0-1) → (0-2-1)
- HPER 1541 Hip Hop Fitness (1-0-1) → (0-2-1)
- HSML 1114 Hematology (2-2-4) → (3-2-4)
- HSML 1122 Immunology and Serology (2-2-2) → (1-2-2)
- HSML 1202 Urinalysis and Body Fluids (2-2-2) → (1-2-2)
- HSML 1224 Immunohematology (2-2-4) → (3-2-4)
- HSNS 1219 Professional Nursing Concepts II (5-8-8) → (6-8\*-9)
- HSNS 2119 Professional Nursing Concepts III (5-8-8) → (6-8\*-9)
- HSNS 2219 Professional Nursing Concepts IV (4-11-8) → (6-8\*-9)
- HSRT 2114 Respiratory Therapy Procedures I (3-4-4) → (3-2-4)

**Add** an asterisk to the following Lab hours in the catalog. These include Recitations and Clinicals.

- CHEM 1135, CHEM 1145, CHEM 1225, HSAD 1243, HSDA 1252, HSDA 1353, HSDH 1105, HSDH 1205, HSDH 2305, HSDH 2405, HSHI 1222, HSHI 2222, HSML 2413, HSML 2513, HSML 2613, HSML 2713, HSNS 1118, HSNS 1219, HSNS 2119, HSNS 2219, HSPC 1344, HSRT 2224, HSRT 2324, HSRT 2334, HSXT 1112, HSXT 1215, HSXT 2313, HSXT 2415, HSXT 2515, HSXT 2602

**Edit** fees in Course Descriptions throughout the catalog.

- Remove specific fee amounts and replace with generic language. Ex: Lab fee: \$15 → Course fee applies.
- **ACTION NEEDED** – Division and Course Syllabi will need to be updated to reflect this change.

## FY 2026 COMPREHENSIVE CURRICULUM CHANGES

### I. BUSINESS & INFORMATION TECHNOLOGY DIVISION

#### A. Multimedia Digital Design (September 2025)

##### 1. Course Change

- a. Change the course description for MULT 2503 to remove the cross list with FSDM 2503.

#### B. Business Administration and Embedded Certificates (October 2025)

##### 1. Informational Item

- a. Update CLOs for BA 2793, Compensation. Update CLOs to be more measurable.

##### 2. Program Changes

- a. Business Administration AAS, Small Business Option under Option Requirements and on the Embedded Certificate add “OR MKTG 2113, Digital Marketing Essentials” with “MKTG 1503 OR MKTG/MCOM 2213”. Adding a Digital Marketing Essentials course to the option gives students low cost tools to be competitive in their market.
- b. Business Administration AAS, General Business Administration Option under Option Requirements and on the Embedded Certificate add “OR MGMT 2503, Project Management” to MGMT 2803 and add “OR MKTG/MCOM 2113, Digital Marketing Essentials” with “MKTG 1503 OR MKTG/MCOM 2213”. Adding Digital Marketing Essentials course to this degree gives students who obtain this degree a competitive advantage as they have learned the necessary skill for an organization’s survival and growth. Adding Project Management as an option gives students another direction to focus on their strengths for their future career choices.

#### C. Economics (March 2026)

##### 1. Course Changes

- a. Change the course description and CLOs for ECON 2103, Personal Finance. These changes are in accordance with CEP guidelines.

#### D. Management (October 2025)

##### 1. Course Change

- a. Change the course description and update CLOs for MGMT 2203, Human Resources Management. Change the course description to more updated language and update the CLOs to better align with the CEP transfer matrix.

#### E. Multimedia Digital Design (September 2025)

##### 1. Course Change

- a. Change the course description for MULT 2503 to remove the cross list with FSDM 2503.

## FY 2026 COMPREHENSIVE CURRICULUM CHANGES

### II. STEM DIVISION

#### A. Aviation Management (October 2025, November 2025)

##### 1. Program Change

- a. Remove the Program Electives (3 hours) and add ACCT 1123, College Accounting Procedures, to the Program Requirements. Change the Program Requirements hours from 22 to 25. Moving ACCT 1123 to Program Requirements avoids inadvertently hiding a prerequisite for ACCT 2103.
- b. Move Aviation Management AS and the AVI courses from STEM to Workforce Development Division. The Aviation Management AS degree is being moved from STEM to Workforce Development Division.

#### B. Biological Sciences (October 2025)

##### 1. Course Change

- a. Move HSBC 2114, Human Anatomy, from Health Sciences to STEM Division. Change the course from HSBC 2114 to BIOL 2114. Update the lecture-lab-credit hours and course description. This course is being moved from the Health Sciences Division to the STEM Division to better align with its scientific content and instructional goals. In conjunction with this transition, the lab period will be extended by 50 minutes to enhance student learning.

#### C. Chemistry (March 2026)

##### 1. Program Changes

- a. Pre-Pharmacy Option – Delete BIOL 1315, General Zoology, and add BIOL 1124, General Biology, under General Education, Sciences. Change the degree to 66 hours total by changing the General Education Requirements to 38 hours and changing the hours for Sciences to 14 hours. The SWOSU pre-pharmacy checklist includes General Biology instead of Zoology; making this change will better align with transfers.
- b. Pre-Professional Healthcare Option – Delete BIOL 1315, General Zoology, and BIOL 2035 Principles of Microbiology, from General Education, Sciences. Add BIOL 1124, General Biology, to General Education, Sciences. Add BIOL 2035, Principles of Microbiology, to Program Requirements. Change the degree to 67 hours by changing the General Education Requirements to 38 and changing the hours for Sciences to 14 and changing the hours for Program Requirements to 29. General Biology is a prerequisite for Physiology and Microbiology. It is more appropriate to replace Zoology with General Biology.

#### D. Environmental Science (November 2025)

##### 1. Course Changes

- a. Change the course description and CLOs for ENSC 2123, Air Quality, and ENSC 2233, Water Resources. The updates to the course descriptions will better explain the course content.

## FY 2026 COMPREHENSIVE CURRICULUM CHANGES

### E. Meteorology (November 2025)

#### 1. Course Changes

- a. Change the course description, CLOs and MLOs for METR 1003, Introduction to Atmospheric Science. This course is the first course in the Atmospheric Science option, the course description and course learning outcomes have been added to reflect that fact.
- b. Change the prerequisite for METR 2802, Basic Forecasting. Changed the prerequisite for this course to be taken after METR 1003.
- c. Change the name, course description, prerequisite, CLOs and MLOs for METR 2901, Capstone. The course name, description and course learning outcomes/module learning outcomes have been added to reflect that this course is the last course in the Atmospheric Science degree.

### III. LIBERAL ARTS & SCIENCES

#### A. English (March 2026)

##### 1. Course Changes

- a. Change the CLOs and MLOs for ENGL 0142, Integrated Composition Skills. This syllabus has not been updated in several years and did not have clear CLOs. Both CLOs and MLOs have been changed to reflect content in the course templates.

#### B. Family Services and Child Development AA (March 2026)

##### 1. Course Changes

- a. Add FSCD 2673, Leadership in Family Services and Child Development, to the Course Inventory. The course will encourage students to promote peak performance from staff, build sound business strategies, and support children's developmental learning.

##### 2. Program Changes

- a. Administration Option – Under Option Requirement, delete Option Requirements list on page 2 and on page 1 require FSCD 2673, Leadership in FSCD. The complexity of the NAEYC requirements for FSCD accreditation, and the gaps identified in student learning and success, led campus faculty to create FSCD 2673.
- b. Child Development Option – Under General Education Electives add statement “See General Education Electives on next page” and move FSCD 2223, Language & Literacy; and FSCD 2613, Infant/Toddler Programs” along with the new course FSCD 2673 to the 2<sup>nd</sup> page as list of options to fulfill the General Education Electives. Revised in meeting - change the General Education Electives section to require a C or better for both elective courses. The complexity of the NAEYC requirements for FSCD accreditation, and the gaps identified in student learning and success, led campus faculty to create FSCD 2673.

## FY 2026 COMPREHENSIVE CURRICULUM CHANGES

- C. Family Services and Child Development AAS (March 2026)**
  - 1. Program Changes**
    - a. Under Support & Related Requirement list on page 2, add FSCD 2673, Leadership in FSCD. The complexity of the NAEYC requirements for FSCD accreditation, and the gaps identified in student learning and success, led campus faculty to create FSCD 2673.
- D. Film Studies and Digital Media (February 2026)**
  - 1. Course Changes**
    - a. Add FSDM 1513, Film Genres, to the Course Inventory. This course is an updated version of FSDM 2091-3 and matches with the OSRHE transfer matrix course description.
  - 2. Program Changes**
    - a. Film Studies and Digital Media BOTH options, under Program Requirements delete the OR statement under FSDM 2503, Production I, leaving only FSDM 2503 and delete the OR statement under FSDM 1103, Production Design, leaving only FSDM 1103. Add FSDM 1513, Film Genres, to the list of available Support & Related courses. Changes were made to remove substitutions since the courses are no longer cross-listed.
- E. Geography (February 2026)**
  - 1. Informational Item**
    - a. Update the Course Learning Outcomes for GEOG 1103, Elements of Human Geography (CEP changes)
- F. Mass Communication (September 2025)**
  - 1. Course Changes**
    - a. Change the course description for MCOM 2503 to remove the cross list with FSDM 2503.
- G. Philosophy (September 2025)**
  - 1. Course Changes**
    - a. Delete PHIL 2401 and PHIL 2402, Internship in Philosophy, from the Course Inventory. The course demand has diminished for this course and has not been offered in several years.
- H. Pre-Education AA (February 2026)**
  - 1. Program Change**
    - a. Under Program Requirements, change the hours to 24-28 and change degree hours to 61. Under UCO Transfer Track, delete PHSC 1313, General Physical Science, and add PHYS 2414, General Physics I. In order to match UCO requirements and to have students complete all hours at Rose before transfer.
- I. Psychology (March 2026)**
  - 1. Course Changes**
    - a. Add PSYC 1123, Stress Management, to the Course Inventory. A 1000-level stress management class is an increasingly common and useful course both for psychology majors and college students in general.

## FY 2026 COMPREHENSIVE CURRICULUM CHANGES

2. **Program Changes**
    - a. Add PSYC 1123, Stress Management, to the Limited Additional Requirements list on page 2. We are adding a newly-created course, PSYC 1123, to the Program Electives so that it can be used to fulfill degree requirements.
  - J. **Social Sciences AA (February 2026)**
    1. **Program Change**
      - a. Add new Embedded Certificate, Critical Inquiry. This new embedded certificate will teach using the Learned Mind pedagogical techniques. Students earning this credential will gain a deeper engagement with the broader tenets of the Social Sciences, enhanced critical thinking habits and improved communication skills.
  - K. **Social Sciences Special Topics (November 2025)**
    1. **Course Changes**
      - a. Add SOSC 2113, Enduring Questions, to the Course Inventory. Enduring Questions course was created out of the Teagle Foundation Grant. This course will serve as the centerpiece of a new Transformative Thinking Certificate that will be embedded within the Social Sciences AA degree.
  - L. **Theatre (September 2025)**
    1. **Course Changes**
      - a. Change the course description for TH 1103 to remove the cross list with FSDM 1103.
- IV. **HEALTH SCIENCES DIVISION**
- A. **Dental Hygiene AAS (March 2026)**
    1. **Program Changes**
      - a. Delete CHEM 1124, Introductory Organic Biochemistry, from the degree. Change the total degree hours to 85 by changing the General Education Requirements hours to 37 and the Sciences hours to 16-17 hours. The Commission on Dental Accreditation (CODA) has confirmed that the required organic and biochemistry content is already covered within the dental hygiene curriculum requirements.
  - B. **Health Information Management Certificate – Coding Specialist (March 2026)**
    1. **Program Changes**
      - a. Change HSHI 2631, Pharmacology for Health Information from 1 credit hour to 3 credit hours -- HSHI 2633. Change the total hours to 34 hours. The changes are to reflect upcoming accreditation changes.
  - C. **Health Sciences Health Information Management (March 2026)**
    1. **Course Changes**
      - a. Change the lecture-lab-credit hours and CLOs for HSHI 2631 – new course number HSHI 2633. The course is expanding from 1 to

## FY 2026 COMPREHENSIVE CURRICULUM CHANGES

- 3 credit hours to accommodate the more comprehensive curriculum and learning models governed by the accrediting body.
- b. Change the lecture-lab-credit hours, CLOs, course description and prerequisites for HSHI 1104, Introduction to Health Information – new course number HSHI 1103 and HSHI 2203, ICD Coding I. As the program is moving to a 100% online platform there is no longer a need for in-person labs.
  - c. Change the lecture-lab-credit hours, CLOs, and prerequisites for HSHI 1243, Health Data Management; and HSHI 2232, Quality Improvement – new course number HSHI 2233. Updates reflect the required accreditation curriculum changes shifting focus from database creation to database storage, integrity and exchange.
  - d. Change the course title and CLOs for HSHI 2572, Coding Practicum. Name change is intended to clearly differentiate medical coding from technological coding.
  - e. Change CLOs, course title and prerequisites for HSHI 2332, Health Info Capstone; and HSHI 1222, Professional Practice Experience I. The changes are intended to more accurately reflect content and objectives of the course that will better align with our accreditation standards.
  - f. Change the lecture-lab-credit hours, CLOs, course title and course description for HSHI 2423, ICD Coding II. The changes are intended to more accurately reflect content and objectives of the course that will better align with our accreditation standards.
  - g. Change the lecture-lab-credit hours, CLOs, course title, course description and prerequisite for HSHI 2213, Management & Leadership for HI Professionals. The changes are intended to more accurately reflect content and objectives of the course that will better align with our accreditation standards.
  - h. Change the CLOs and prerequisites for HSHI 1113, Healthcare Law and Compliance; HSHI 1213, Health Information Statistics and Data Display; and HSHI 1233, Ambulatory Coding. Course Learning outcomes have been aligned with new curriculum requirements.
  - i. Change the CLOs for HSHI 2223, Healthcare Reimbursement and Revenue Cycle Management. Course Learning outcomes have been aligned with new curriculum requirements.
  - j. Delete HSHI 2222, Professional Practice Experience II, from the Course Inventory. Due to accreditation requirement changes this course is no longer needed as experimental learning will be implemented throughout other program courses.

### 2. Program Changes

- a. Change the Health Information Management program requirements by deleting HSHI 2222 and updating the credit hours and/or course titles. The changes are to reflect upcoming accreditation changes.

## FY 2026 COMPREHENSIVE CURRICULUM CHANGES

### D. Health Sciences Medical Laboratory Technology (March 2026)

#### 1. Course Changes

- a. Change the lecture-lab-credit hours, CLOs and course description for HSML 1103, Introduction to Medical Laboratory. We are now formally separating the lecture and lab components to ensure appropriate assessment of lab fees and accurate documentation of lab instructional time.

### E. Health Sciences Radiologic Technology (February 2026)

#### 1. Course Changes

- a. Change the Course Learning Outcomes for HSXT 1112, Diagnostic Imaging Practicum I. Updating curriculum based on approved professional curriculum and updating language to industry standard.
- b. Change the course title, course description, Course Learning Outcomes and Module Learning Outcomes for HSXT 2423, Departmental Administration/Records and Pharmacology. Updating curriculum based on approved professional curriculum and updating language to industry standard.
- c. Change the course description, Course Learning Outcomes and Module Learning Outcomes for HSXT 1015, Basic Radiographic Anatomy & Positioning; HSXT 1105, Radiologic Technology I; HSXT 1205, Radiologic Technology II; HSXT 1215, Diagnostic Imaging Practicum II; HSXT 1223, Radiologic Physics; HSXT 2302, Special Radiographic Procedures & Radiobiology; HSXT 2313, Summer Imaging Practicum I; HSXT 2405, Radiologic Technology III; HSXT 2415, Medical Imaging Practicum I; HSXT 2505, Radiologic Technology IV; HSXT 2515, Medical Imaging Practicum II; HSXT 2522, Radiologic Technology Seminar; HSXT 2602, Summer Imaging Practicum II; and HSXT 2614, Analytic Radiologic Technology. Updating curriculum based on approved professional curriculum and updating language to industry standard.

## V. WORKFORCE DEVELOPMENT

### A. Simulation Technology AAS (February 2026)

#### 1. Program Changes

- a. Add a new program Simulation Technology AAS with two options: Aerospace Simulation Maintenance Technician and Healthcare Simulation Maintenance Technician. Add three new subjects: SIMT, Simulation Technology; ASMT, Aerospace Simulation Maintenance Technician; and HSMT, Healthcare Simulation Maintenance Technician. The Simulation Technology AAS program addresses a growing workforce demand for simulation maintenance technicians who can support complex training systems used in aerospace, defense, healthcare, and technical education environments.

## FY 2026 COMPREHENSIVE CURRICULUM CHANGES

### 2. Course Changes

- a. Add SIMT 1103, Introduction to Simulation Technology; SIMT 1203, Documentation & Quality Assurance; and SIMT 1303, Simulation Safety, Regulations & Ethics, to the Course Inventory. Adding the foundational courses that will introduce students to the diverse world of simulation technology.

**JOINT MEETING OF THE  
ROSE STATE COLLEGE  
BOARD OF REGENTS  
AND THE  
BOARD OF TRUSTEES  
FOR THE  
TECHNICAL AREA EDUCATION DISTRICT  
April 16, 2026**

**AGENDA ITEM #9c:**

President's Report

**SUBJECT:** Report, discussion, and possible action from the Financial and Audit committee concerning the Internal Audit Report for the period of January 1, 2025, through December 31, 2025

**RECOMMENDATION:**

The Financial and Audit Committee recommends acceptance of the Internal Audit Report for the period of January 1, 2025, through December 31, 2025.

**STAFF ANALYSIS:**

The Financial and Audit Committee (Mejstrik, Chair; Hill, Member; and Croak, Ex Officio) will present a report regarding the Internal Audit Report for the period of January 1, 2025, through December 31, 2025.

Crawford & Associates, P.C. was approved on January 22, 2026, to provide internal auditing services for the stated period. The audit included a review of selected operational and financial processes, including claims processing, cash handling, academic program compliance, Clery Act reporting, and compliance with the Performing Arts Center management agreement with the Civic Center Foundation.

The audit did not identify any material weaknesses in internal controls. However, several areas for process improvement and compliance reinforcement were noted, and recommendations were provided to strengthen internal control procedures and ensure continued compliance with applicable policies and regulations.

College administration has reviewed the report and concurs with the findings and recommendations. Corrective actions have been implemented in certain areas, and additional control processes are being developed to ensure full implementation of all recommendations.

The Financial and Audit Committee reviewed the report at its April 16, 2026 meeting and forwards it to the Board of Regents and Board of Trustees with a recommendation for acceptance.

TH/mn

Attachment

March 10, 2026

Board of Regents  
Rose State College  
6420 S.E. 15th  
Midwest City, OK 73110

**Re: Report on Internal Audit Type Monitoring Activities – RSC**

Members of the Board:

Rose State College (RSC) engaged Crawford and Associates, P. C. to provide certain professional services as identified in the Scope and Objectives of Our Services section below. This report describes the scope and objectives of our services, the specific procedures we performed, our findings and recommendations, and RSC management's responses to our findings and recommendations.

**Scope and Objectives of Our Services**

The scope of our professional services was limited to performing certain consulting services designed to assist the RSC Board in meeting its fiduciary responsibilities. These services were performed in accordance with the standards applicable to consulting engagements of the American Institute of Certified Public Accountants. With regards to this specific engagement, the scope of our services included certain internal audit type monitoring procedures in the following areas at RSC:

- Miscellaneous Claims Encumbrance and Pre-Audit System
- Cash on Hand
- Bachelor of Applied Technology (BAT)
- Clery Act
- Civic Center Contract Compliance
- Follow-up on Prior Year Recommendations

The objectives of our services in this engagement were to obtain information and review selected accounting records to determine whether any recommendations are warranted regarding the design of established internal control policies and procedures, and to report on the level of compliance with those policies and procedures as designed based on our test work.

**Miscellaneous Claims Encumbrance and Pre-Audit System**

**Procedures Performed:**

To accomplish the stated objectives, we performed the following procedures:

- Obtained and reviewed RSC policies and procedures, and State laws and regulations regarding the Miscellaneous Claims Encumbrance and Pre-Audit System as established by the Oklahoma State Regents for Higher Education (OSRHE) and the Office of Management and Enterprise Services (OMES);
- Obtained and reviewed prior OMES Quality Control Compliance Review reports for claims processed by RSC through the Miscellaneous Claims Encumbrance and Pre-Audit System; and

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**Procedures Performed – continued:**

- Selected a random sample of claims processed by RSC through the Miscellaneous Claims Encumbrance and Pre-Audit System for testing compliance with the established internal control policies and procedures and applicable State laws and regulations. Such testing was designed to meet the OMES Internal Audit Procedures Minimum Requirements.

We identified a population of 5,186 claims processed through the Miscellaneous Claims Encumbrance and Pre-Audit System for the audit scope period of January - December 2025. We randomly selected 30 claims to be tested. This represents approximately one-half of one percent (0.58%) of the total claims processed by the College for the period.

**Findings:**

- All claims tested were properly approved with the mandatory certification statement.
- All claims tested were agreed to a vendor invoice or other supporting documentation.
- All claims tested were properly recorded in the appropriate fiscal year of expenditure.
- All claims tested were for a public purpose and expended appropriately.
- Twenty-eight (93%) of the 30 claims tested were properly encumbered prior to the receipt of goods and/or services. The following claims were not properly encumbered prior to the receipt of goods and/or services:

<u>Claim Number</u>	<u>Payee</u>	<u>Invoice Date</u>	<u>PO Date</u>
2511794	SKT Security Inc.	02/21/2025	03/25/2025
2512327	OTA Pikepass	02/01/2025	04/10/2025

- Twenty-nine (97%) of the 30 claims tested contained documentation of proper receipt and evidence of payment approval. The following claim was missing the signature for approval to pay:

<u>Claim Number</u>	<u>Payee</u>	<u>Amount</u>
2605026	U.S. Postal Service	\$741.02

- Twenty-nine (97%) of the 30 claims tested were properly calculated and agreed to supporting documentation. The following claim had an incorrect per diem reimbursement calculation:

<u>Claim Number</u>	<u>Description</u>	<u>Per Diem Amount Claimed</u>	<u>Correct Per Diem Amount</u>
2513186	Out-of-State Travel	\$172.00	\$238.00

- Twenty-nine (97%) of the 30 claims tested were paid using the correct State account codes. The following claim used the incorrect State account code:

<u>Claim Number</u>	<u>Description</u>	<u>State Account Code Used</u>	<u>Correct State Account Code</u>
2605955	Non-employee Travel	521250	521310

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**Findings – continued:**

The following is a list of the State Account Codes referenced above with a brief description for each:

<u>Account Code Number</u>	<u>Account Code Description</u>
521250	Out-of-State Miscellaneous Charges
521310	Travel Reimbursement – Non-State Employees

**Recommendations:**

1. We recommend College management reinforce with the appropriate staff compliance with the designed internal control procedure to ensure that all claims are properly encumbered prior to receipt of goods and services, in accordance with the OMES Procedures Manual.
2. We recommend College management reinforce with staff compliance with the designed internal control procedure to ensure that all claims are properly approved prior to payment in accordance with the OMES Procedures Manual.
3. We recommend College management reinforce with staff compliance with the designed internal control procedure to ensure that all claims are properly calculated and agreed to supporting documentation in accordance with the OMES Procedures Manual and the State Travel Reimbursement Act.
4. We recommend University management reinforce with the appropriate staff compliance with the designed internal control procedure to monitor account coding to ensure that all claims are properly recorded using the correct State account code in accordance with the OMES Procedures Manual.

**Management Responses:**

1. Management agrees with the recommendation and has addressed the findings with appropriate staff. Management will continue to reinforce internal control compliance, including properly encumbering claims prior to receipt of goods and services.
2. Management agrees with the recommendation and has addressed the finding with appropriate staff. Management will continue to reinforce internal control compliance, including obtaining and documenting proper approval prior to invoice processing.
3. Management agrees with the recommendation and has addressed the finding with appropriate staff. Management will continue to reinforce internal control compliance, including accurate calculation of per diem reimbursements.
4. Management agrees with the recommendation and has addressed the finding with appropriate staff. Management will continue to reinforce internal control compliance, including the use of correct State account codes in accordance with the OMES Procedures manual.

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### **Cash-on-Hand**

#### **Procedures Performed:**

To accomplish the stated objectives, we performed the following procedures:

- Obtained and reviewed College policies and procedures regarding cash-on-hand.
- Conducted interviews with appropriate management and personnel to gain an understanding of the internal controls surrounding cash-on-hand.
- Obtained a complete listing of cash-on-hand noting locations and authorized amounts and performed cash counts at each location to verify the accuracy and completeness of cash-on-hand, to determine whether proper safeguarding controls were in place, and to test compliance with the internal control policies and procedures as designed, noting any recommendations for improvement.

#### **Findings:**

During our cash-count testing procedures, we identified no differences between the total cash-on-hand when compared to the listing and the authorized balances.

#### **Recommendations:**

We have no recommendations at this time.

### **Bachelor of Applied Technology (BAT)**

#### **Procedures Performed:**

To accomplish the stated objectives, we performed the following procedures:

- Obtained and reviewed the College's admission requirements for the Bachelor of Applied Technology degree program.
- Conducted interviews with appropriate management and personnel to gain an understanding of the internal controls surrounding compliance with the admission requirements for the Bachelor of Applied Technology degree program.
- Obtained and reviewed a schedule of tuition and fees approved by the Oklahoma State Regents for Higher Education (OSRHE) and compared all rates to the schedule of tuition and fees assessed by the College, specifically those for the Bachelor of Applied Technology degree program. We also recalculated the tuition and fees assessed to determine if the proper amount was assessed.
- Selected a random sample of ten students enrolled in the Bachelor of Applied Technology degree program during the audit scope period of January – December 2025. For each student selected, we verified:
  - Student properly met all admission requirements
  - Student was properly assessed the approved amount for tuition and fees

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**Procedures Performed – continued:**

- Conducted a walkthrough and evaluation of the documented processes, procedures, and controls, noting any recommendations for improvement.

**Finding:**

During our recalculation of tuition and fees assessed, we identified three of the ten students selected for testing had not been assessed the correct tuition amount. These three students were enrolled in a Bachelor level class but were not assessed the Upper Division tuition amount because the session description was incorrect. The tuition for lower and upper-level classes is differentiated by sessions. The session description used was “Interim” instead of “BACH”.

**Recommendation:**

We recommend College management require that all Bachelor level classes be assessed the correct Upper Division tuition amount using the correct Upper Division session description of BACH. We also recommend a full review of all Bachelor level courses to verify the proper Upper Division session description is used and the correct Upper Division tuition is assessed.

**Management Response:**

Management agrees with the recommendation and has coordinated a full review of all Bachelor level courses with the applicable business units. Upon completion of the review, it was determined that a new Bachelor session should be added to the curriculum. The new session has been added and includes the proper Upper Division session description and the correct Upper Division tuition amount.

**Clery Act**

**Procedures Performed:**

To accomplish the stated objectives, we performed the following procedures:

- Obtained and reviewed the College’s most recently submitted Annual Security and Fire Safety Report (the Annual Report) to ensure the required elements were reported as required by *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)*, *The Clery Act Appendix for the FSA Handbook* published by the U.S. Department of Education, and Title 34 CFR 668.46.
- We also conducted interviews with the appropriate College staff responsible for preparing the Annual Report to determine if procedures were in place for the annual reporting process. As applicable, we also requested supporting documentation to help further substantiate compliance.

**Findings:**

During our discussions with College staff responsible for the annual reporting process, it appears that staff are aware of their reporting responsibilities, and that the Annual Report has been written to address the applicable requirements.

However, during our review of the Annual Security Report, we identified the following areas which need to be addressed during the annual reporting process and included in the Annual Report:

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**Findings – continued:**

- A statement about policies which encourage accurate and prompt reporting of all crimes to the campus police and the appropriate law enforcement agencies, when the victim of such crime elects or is unable to make such a report.
- A description of the type and frequency of programs designed to inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own
- A statement of current policies concerning Education programs to promote the awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking, which shall include primary prevention and awareness programs for all incoming students and new employees and also include the following statement:
  - information on risk reduction to recognize warning signs of abusive behavior and how to avoid potential attacks.
- Publicize the College’s emergency response and evacuation procedures on an annual basis in a manner designed to reach students and staff.

**Recommendation:**

We recommend College management responsible for the Annual Security Report review current policies and disclosures made in the report and provide any updates needed to ensure compliance with *The Handbook for Campus Safety and Security Reporting* published by the U.S. Department of Education and Title 34 CFR 668.46.

**Management Response:**

Management agrees with the recommendation and will work with the applicable business units to conduct a review of current policies and disclosures within the Annual Security Report to ensure compliance with *The Handbook for Campus Safety and Security Reporting* requirements. Revisions will be made to the Annual Security Report as needed and the updated document will be published per RSC policy and procedures.

**Civic Center Contract Compliance**

**Procedures Performed:**

To accomplish the stated objectives, we performed the following procedures:

- Obtained and reviewed the Rose State College Performing Arts Center (PAC) Management Agreement contract between the College and the Civic Center Foundation (the Foundation), and identified the terms and conditions, or provisions of said contract. We also conducted interviews with appropriate management and personnel.
- For the audit scope period of January - December 2025, we reviewed supporting documentation and performed tests of inquiry and observation to determine compliance with the following contract provisions:

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**Procedures Performed – continued:**

- The College agrees to provide:
  - Monthly Management Retainer Fee and Management Variable Fees based upon the quantity and type of events held that are to be paid timely to the Foundation.
    - Two months of such fee payments were reviewed without exception.
  - Liaison from the College on PAC-related matters.
  - Office space for the Foundation operations and pay the cost of utilities and HVAC, maintenance and janitorial services, property insurance, and capital improvements and purchases.
  - Approve the annual plan submitted by the Foundation.
  - Perform an initial inventory at the commencement of the agreement of all expendable supplies, equipment, and fixed assets of the PAC in conjunction with the Foundation.
- The Foundation agrees to provide:
  - Submit an annual plan including a budget and any capital improvement requests to the College for approval by June 1 of each fiscal year.
  - Submit itemized monthly statements to the College of all events occurring in the previous month.
  - Manage the PAC facility, negotiate with subcontractors, vendors, and event space renters, and handle any ticket sale duties.
  - Obtain liability insurance naming both the College and the Foundation for applicable events.
    - We reviewed a copy of an insurance policy for an upcoming event that appeared to be compliant with the applicable terms.
  - Perform an initial inventory at the commencement of the agreement in conjunction with the College. Thereafter, updates are to be provided annually to the President of the College.

**Findings:**

It was noted the initial inventory between the College and Foundation did not occur at the commencement of the agreement. Additionally, the Foundation has not provided any annual inventory updates.

**Recommendations:**

We recommend College and Foundation management conduct a joint inventory of all expendable supplies, equipment, and fixed assets of the PAC in accordance with the Management Agreement. Once this occurs, we further recommend the Foundation begin performing and providing annual inventory updates to the President of the College.

**Management Response:**

Management agrees with the recommendation and will work with the applicable business units to conduct a joint inventory of all expendable supplies, equipment, and fixed assets of the PAC in accordance with the Management Agreement. Management will also work with the Foundation to ensure that annual updates to the inventory report are performed and provided to the President of the College.

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**Follow-up on Prior Year Recommendations:**

- Miscellaneous Claims Encumbrance and Pre-Audit System: Based on our follow-up procedures, it appears our recommendation regarding proper invoice number and date has been implemented. However, there was a similar current period finding regarding claims being properly calculated as noted above in the report.
- Continuing Education and Workforce Development: Based on our follow-up procedures, it appears our recommendation regarding implementing a review process for all fees and discounts for timely inactivation for old fees has been implemented.



We would like to express our appreciation for all the courtesy and assistance we received from staff during our work at the College, and hope that this report will be of benefit to RSC.

*Crawford & Associates, P.C.*

Crawford & Associates, P.C.

**JOINT MEETING OF THE  
ROSE STATE COLLEGE  
BOARD OF REGENTS  
AND THE  
BOARD OF TRUSTEES  
FOR THE  
TECHNICAL AREA EDUCATION DISTRICT  
April 16, 2026**

**AGENDA ITEM #9d:**

President's Report

**SUBJECT:** Report on meeting dates/items of interest

**RECOMMENDATION:**

This is an informational item and requires no action.

**STAFF ANALYSIS:**

Meeting dates of interest that have been scheduled for this and upcoming school year are included below. The President will give a verbal report on any other items of interest.

Date	Time(s)	Event	Location
4/17/2026	2:00 p.m.	State of the Base 2026	FNB Community Bank Ballroom
4/24/2026	8:00 a.m.	R.A.I.D.E.R. Exercise	TACC Seminar Room
4/24/2026	5:30 p.m.	RSC Foundation Event: Run for the Rose	Jeanie Webb Student Union
4/28/2026	6:30 p.m.	TRIO Student Support Services Annual Awards Banquet	FNB Community Bank Ballroom
5/1/2026	2:00 p.m.	Dental Hygiene Honor Ceremony	FNB Community Bank Ballroom
5/8/2026	9:00 a.m. 10:45 a.m. 12:00 p.m.	2026 Commencement Ceremony #1 Excellence Awards Brunch 2026 Commencement Ceremony #2	Jeanie Webb Student Union
<b>5/21/2026</b>	<b>11:30 a.m.</b>	<b>Board of Regents/Board of Trustee Regular Meeting</b>	<b>Regents' Conference Room</b>
5/25/2026	--	Campus Closed for Memorial Day Holiday	--

**AGENDA ITEM #9d**

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April 16, 2026

<b>Date</b>	<b>Time(s)</b>	<b>Event</b>	<b>Location</b>
<b>6/17/2026</b>	<b>11:30 a.m.</b>	<b>Board of Regents/Board of Trustee Regular Meeting</b>	<b>Regents' Conference Room</b>
6/19/2026	--	Campus Closed for Juneteenth Holiday	--
7/7/2026	9:00 a.m. / 10:30 a.m.	Health Sciences Center VIP Breakfast / Health Sciences Center Ribbon Cutting Ceremony	Jeanie Webb Student Union / Health Science Center
8/12/2026	8:00 a.m.	Fall 2026 Convocation Activities	FNB Community Bank Ballroom
<b>8/20/2026</b>	<b>11:30 a.m.</b>	<b>Board of Regents/Board of Trustee Regular Meeting</b>	<b>Regents' Conference Room</b>

TH/mn