

Grants Office DocuSign Forms

Rose State College has established standardized DocuSign workflows for grant-funded activities to ensure consistent documentation, accountability, compliance, and timely processing across campus. Faculty and staff serving as Principal Investigators, Project Directors, and grant personnel should utilize the appropriate Grants Office forms when requesting grant-funded travel, reimbursements, professional services, budget transfers, or event-related expenditures. These electronic forms support institutional review and approval processes, verify budget availability, ensure adherence to sponsor and college requirements, and help maintain accurate grant records throughout the award lifecycle. Users are encouraged to submit requests in advance and consult with the Grants Office regarding form selection, sponsor regulations, or compliance-related questions.

Grant-Funded Travel Request URL:

<https://na4.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=7de663a9-6ce7-43e7-85fa-c9af86f056d0&env=na4&acct=fabe53c0-21f1-4ac0-9d35-903f0f0794ad&v=2>

Grant funded reimbursement URL:

<https://na4.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=aee067c6-970b-4aa5-80be-f17bf0ae2004&env=na4&acct=fabe53c0-21f1-4ac0-9d35-903f0f0794ad&v=2>

Grant Professional Services Form

<https://na4.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=d6d5bdfd-85e2-4751-8eb8-d7b064de3f29&env=na4&acct=fabe53c0-21f1-4ac0-9d35-903f0f0794ad&v=2>

Grant Budget Transfer Request URL:

<https://na4.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=9ae1aa67-c3fe-4fa7-b1d6-d468f97eb15c&env=na4&acct=fabe53c0-21f1-4ac0-9d35-903f0f0794ad&v=2>

Grant Event Payout Request URL:

<https://na4.docusign.net/Member/PowerFormSigning.aspx?PowerFormId=140bb9e8-e43e-4d67-b014-1bc5145b1941&env=na4&acct=fabe53c0-21f1-4ac0-9d35-903f0f0794ad&v=2>

